

## Item Cover Page

### CITY COUNCIL MEETING AGENDA ITEM REPORT

**DATE:** December 18, 2024

**SUBMITTED BY:** Erin Jones, Purchasing

**ITEM TYPE:** Miscellaneous

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Recommendation for Award for RFQ-24-027EJ  
Architectural and Engineering Services for LECOM Park

**SUGGESTED ACTION:** Authorize award and pursue a contract with Fawley  
Bryant Architecture.

**Is this item Quasi-Judicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

On August 16, 2024, the City of Bradenton advertised Request for Qualifications (RPQ) 24-027EJ Architectural and Engineering Services for LECOM Park ("City Park"). Notice of this RFQ was made through DemandStar and an outreach email. 1,534 vendors were notified, 70 vendors viewed the solicitation, and 3 vendors submitted proposals. The RFQ process was used in accordance with Florida Statutes Section 287.055.

On October 12, 2024, a three (3) member evaluation committee consisting of representatives from Administrations and Capital Projects reviewed and scored each of the proposals based on the ability of professional personnel, proposer's past performance & experience, and project approach.

Following scoring, three (3) proposers were shortlisted to participate in a presentation followed by a question-and-answer sessions on November 21, 2021.

After the presentations the Committee reconvened and discussed each firms' presentations and shared their perspectives. Following the discussion, the committee members independently ranked each short-listed proposer. Purchasing

announced the rankings and recommended award to Fawley Bryant Architecture.

**FINANCIAL IMPACT:**

N/A - Financial impact will be included in the proposed contract that will be brought before Council once negotiations are completed.

**ATTORNEY REVIEW/RECOMMENDATION:**

Attorney Rudacille will be sent the contract for review once negotiated.

**SUGGESTED MOTION:**

Motion to authorize the award for RFQ 24-027EJ for Professional Architectural and Engineering Services for LECOM Park to Fawley Bryant Architecture and pursue a contract.

**ATTACHMENTS:**

[Notice of Recommended Award \(NORA\)](#)