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CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: September 24, 2025

SUBMITTED BY: Kim Clayback, Public Works & Utilities

ITEM TYPE: Contract

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Work Assignment for the Florida Department of Environmental Protection (FDEP) Adaptation Plan

SUGGESTED ACTION: Approval by Council for the Work Assignment and authorization for the Mayor to sign on behalf of the City.

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

Jacobs completed a Vulnerability Assessment for the City in June 2025. A preliminary list of draft adaptation strategies was developed and recommended so the City can continue providing these critical public services to its residents, businesses and tourists. The VA will guide the City in establishing Adaptation Strategies for its specific challenges in a timeframe that is applicable and realistic in the Adaptation Plan. The Adaptation Plan is the follow up study, funded by FDEP through a Florida Resiliency Grant.

The cost of the Vulnerability Assessment will cost \$99,990.00.

The work will be completed by June 30, 2026. Council approved the FDEP agreement in November 2024 for the Adaptation Plan.

FINANCIAL IMPACT:

Once approved, a revenue and corresponding expense account will be established

for the grant reimbursement process.

ATTORNEY REVIEW/RECOMMENDATION:

N/A

SUGGESTED MOTION:

Motion to approve the Work Assignment for the FDEP Adaptation Plan.

ATTACHMENTS:

[Work Assignment, Direct Select Form, and Scope and Fee Proposal from Jacobs](#)