

## Item Cover Page

### CITY COUNCIL MEETING AGENDA ITEM REPORT

**DATE:** September 24, 2025

**SUBMITTED BY:** Irvin Lee, Public Works & Utilities

**ITEM TYPE:** Contract

**AGENDA SECTION:** NEW BUSINESS BY DEPARTMENT HEADS, CITY ATTORNEY AND COUNCIL

**SUBJECT:** Master Service Agreement with Samsara

**SUGGESTED ACTION:** Staff recommends approving the transition of the City's current GPS tracking service from Verizon to Samsara, a more robust and user-friendly fleet management system. This action supports our continued commitment to operational efficiency, transparency, and data-driven service delivery. The first-year cost is \$44,752.50, with an annual recurring cost of \$42,588.00. The system will be procured through a five-year contract not to exceed \$250,000, using Sourcewell Contract No. 020221-SAM. This would be an approximate price increase of \$4,800 for the year for Public Works and Utilities.

**Is this item Quasi-Judicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

Public Works and Utilities currently utilizes Verizon's GPS system for tracking municipal fleet operations. After evaluating service performance and exploring modern alternatives, staff has identified Samsara as a more effective platform that offers:

- **Real-time tracking** and enhanced route visibility through an intuitive

interface

- **Advanced reporting tools** to support compliance, fuel efficiency, utilization, and performance analytics
- **Improved safety features**, including driver behavior monitoring and preventive maintenance alerts
- **Scalability** for future integration across other departments

**FINANCIAL IMPACT:**

The necessary funds for this purchase have been allocated throughout all seventeen (17) divisions of Public Works and Utilities.

**ATTORNEY REVIEW/RECOMMENDATION:**

Attorney Rudacille reviewed the documents.

**SUGGESTED MOTION:**

Motion to approve the transition from Verizon to Samsara GPS for fleet tracking and authorize the Mayor to execute the Master Agreement with Samsara.

**ATTACHMENTS:**

[Samsara Master Agreement](#)

[Terms of Service](#)

[Quote from Samsara](#)