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CITY COUNCIL AGENDA ITEM REPORT

DATE: December 13, 2023

SUBMITTED BY: Nilsa Taylor, City Administration

ITEM TYPE: Miscellaneous

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Payout of Vacation Hours

SUGGESTED ACTION: Approve payout of vacation hours to employees whose accrual balance is in excess of the maximum level that may be carried over from one calendar year to the next.

Is this item Quasijudicial?

No

Does this item require a public hearing?

No

EXPLANATION:

Vacation leave is provided to employees at a level that may be carried over from one calendar year to the next. Requesting approval of payout of vacation hours to employees whose accrual balance is in excess of the maximum level that may be carried over as of December 31, 2023.

FINANCIAL IMPACT:

Approximately \$96,178.27

ATTORNEY REVIEW/RECOMMENDATION:

N/A

SUGGESTED MOTION:

Motion to approve the request to payout vacation hours in excess of the maximum level.

ATTACHMENTS: