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CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: August 13, 2025

SUBMITTED BY: Vicki White, Administrative Services

ITEM TYPE: Contract

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Modification to Subgrant Agreement with the Florida Division of Emergency Management (FDEM) for the Hurricane Loss Mitigation Program (HLMP)

SUGGESTED ACTION: Approve the Mayor executing DEM-HL00108 MOD#1.

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

Housing and Community Development submitted a request to the Florida Division of Emergency Management to extend the term of the 2024-25 HLMP contract an additional six months to December 31, 2025. The reason for this request was that a window for one of the projects was delivered damaged, so the contractor ordered a replacement window, which will not be installed until the end of August. Once that is completed, a close-out package will need to be put together and submitted to the Florida Division of Emergency Management.

FINANCIAL IMPACT:

There is no financial impact expected from the modification of DEM-HL00108.

ATTORNEY REVIEW/RECOMMENDATION:

The City Attorney's office reviewed the modification.

SUGGESTED MOTION:

Motion to approve the Modification to Subgrant Agreement with the Florida Division of Emergency Management.

ATTACHMENTS:

Modification to Subgrant Agreement with FDEM