



**Agenda Item Summary Sheet  
CITY COUNCIL REGULAR**

**MEETING DATE:** July 17, 2023  
**WARD:** All

**AGENDA ITEM NO.** 1.3  
**QUASI-JUDICIAL:** No

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

<b>TITLE:</b> Introduction of 36 Step Up to Work Student Aides who were hired to work for the City during the summer for 7 weeks (Marvlyn Scott, Human Resources)	<b>STRATEGIC PRIORITY:</b> N/A
<b>MOTION / MANAGEMENT RECOMMENDATION:</b>	N/A
<b>FUNDING SOURCE:</b>	Human Resources and STARS division operating budgets
<b>FISCAL IMPACT (\$):</b>	Estimated \$130,000.00
<b>ONE-TIME COST</b>	Yes
<b>BUDGET YEAR:</b>	2023
<b>BUDGETED ITEM:</b>	Yes

**Person Initiating Request:** Marvlyn Scott

**Department:** Human Resources

**STAFF REPORT:** The Step Up to Work program is designed to provide an experience for our youth in our community to develop good work habits, provide them with wages, and an opportunity to contribute to the City.

The dates for the program for 2023 are from June 8, 2023, to July 27, 2023, for a duration of seven (7) weeks; for approximately thirty-two (32) hours per week. The requirements for the program are that students must be 14-18 years of age at the time of application; must currently be enrolled in school and must be a resident within the City of Fort Myers.

Students had to submit an application online and have an in-person interview. In person interviews were scheduled at three job fairs hosted on Thursday, April 6, 2023, 6 pm to 9 pm at Police Athletic League (PALS), 3280 Marion Street-Shady Oaks, Fort Myers, FL 33916, Wednesday, April 12, 2023, from 6pm to 9pm at STARS, 2980 Edison Avenue, Fort Myers, FL 33916 and on Saturday, April 22, 2023, 9am to 12 pm at Fire Station 11 2033 Jackson Street, Fort Myers, FL 33901.

A Step Up to Work Committee was created, which comprises of the Committee Chairperson - Ms. Jennifer Ryan, Talent Acquisition Administrator. Students were screened and interviewed by a committee. The screening committee included Mathew Fairchild, Bertram Brinson, Chief Tracy

McMillion, Beth MacDonald, Keith Donald White, Jacqueline James, and Jose Parilla. Other committee members included, Amber Smith, Natalia Medrzycki and Marvlyn Scott. Lesa Boothe assisting with decorations and setting down.

On Thursday, June 8th, 2023, an orientation was coordinated for all 37 students. Attached is a copy of the Step Up to Work opening agenda, which covered topics such as Workplace Safety, Workplace Harassment, Payroll, and Job Readiness.

A total of 159 applications were received. After screening the 159 applicants; the following thirty-six Student Aides were hired for the summer at \$15.00/hr.

STARS:

RYIION AUSTIN  
JERMIYAH BENJAMIN  
MARCUS BOWMAN  
AIDEN BOYD  
ZIYA CHAMBERS  
RHIANNA COLLINGTON  
ALAYSHIA DAVIS  
TASHYDRA DENSON  
JERMIYA JACKSON  
GABRIELLA JEAN PIERRE  
DANARIA MAJOR  
JANARIA MAJOR  
IYANNA MARION  
KALISE MILLER  
QUIAURA ROLLE  
TRAVARIS SCHLEY  
DESIRE SPENCER  
JAYLA TEAGUE  
AHNARI THOMAS  
TRANEARIA THOMAS  
SHARON WRIGHT  
DORIEN YOUNG

FIRE:

JANAYA BROOMFIELD  
TORI FULCHER

PAL:

SHANETTA BROWN  
CHAMP LEWIS  
EMANIE ROSIATE

SKATIUM:

LAMAISE DAWKINS  
TACHYNA THOMAS  
JALIYAH WARD

PARKS:

SAMUEL HALL  
EUGENE LEE III  
JAQUIN MCCLINTON

RECREATION:  
KIMORA JACKSON  
JAYDEN LOVETT  
ISIAH PETERSON

Students were placed in PALS, Fire, Stars, Parks, Skatium and Recreation.

The City of Fort Myers has taken the lead in our community by creating and implementing this important program. Hiring the Student Aides for the summer provided an opportunity for staff to mentor to the future workforce. Soft skills training was also offered to all the students participating in the program. Students assist with clerical duties, filing, data entry, phones, concession stands, setup and cleanup of activities, birthday parties, skate rentals, customer service, trash and/or debris clean up and landscape maintenance. The Student Aides assistance in those various areas helped full time staff to free up valuable time to focus on strategic activities and assisted with increasing overall employee productivity. For example, at PALS and Stars the students were able to assist with staffing for the summer camps. At the Skatium and recreation the students were able to assist staff with the additional summer activities offered to the community. Students are assisting with the Parks area with keeping our community clean. Students are also able to assist the Emergency Management Team with clerical help. The Student Aids have been a valuable support and help to current staff.

**ATTACHMENTS:**

[CFM\\_Agenda\\_List of 2023 Student Aides.pdf](#)  
[Agenda Step Up To Work Program - Orientation for 2023.pdf](#)  
[Step up to work program flyer for advertising 2023.pdf](#)