

**SUBJECT:**

**Lease Agreement for 181 East Main Street.**

**MEETING DATE:**

July 18, 2023

**SUBMITTED BY:**

Tye Beavers

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**SUGGESTED ACTION:**

Consider approving a five (5) year commercial lease agreement with Burns Property Management, LLC for approximately 5,348 square feet at 181 East Main Street in downtown Canton, to provide additional office space for the District Attorney and support staff.

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**FACTS AND ISSUES:**

The annual cost of this lease is \$90,000.00, or \$16.83/square foot/year. The lease rate will remain fixed for five (5) year term of the lease, at which time it is anticipated that the upcoming construction of the Justice Center annex will be complete. The lease provides additional office space for the District Attorney's office. In the event of a delay in the annex completion, the County has the option to extend the lease for one additional year at the same rate. The total five-year commitment is \$450,000.00. The lease will be paid for by using a State grant awarded to the judicial branch for the remainder of CY2023 and possibly all of CY2024.

The County will invest in data infrastructure, IT connectivity, servers, fire and security monitoring and CAT6 cabling, the cost of which has been negotiated in the per-month lease fee.

There is little available office space within reasonable proximity to the Justice Center. The District Attorney's office expects to gain efficiencies and improve public interaction by having adequate office space, as they have outgrown their office space on the ground floor of the Historic Courthouse. This lease will allow for better use of the Historic Courthouse courtroom to help address the courthouse backlog.

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**ATTACHMENTS:**

[Signed Burns Lease.pdf](#)