

**SUBJECT:**

**Amendment One to Contract for Inmate  
Medical Services.**

**MEETING DATE:**

September 17, 2024

**SUBMITTED BY:**

Greg Anderson

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**SUGGESTED ACTION:**

Consider request from Sheriff's Office for approval of Amendment One to contract with First Class Healthcare Cherokee LLC, for the provision of inmate medical services, in the amount of \$298,000.00.

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**FACTS AND ISSUES:**

First Class Healthcare (FCH) has been providing medical services at the Cherokee County Adult Detention Center since October 2023. During this time, FCH has made significant improvements, including fully staffing the facility and meeting all NCCHC standards. The initial staffing model was based on prior contractor data and an initial assessment of the facility, but after operational experience, FCH has reassessed and identified the need for an increase in staffing levels to better meet the facility's needs as expressed in their attached staffing plan. The proposed amendment to the contract will increase the staffing profile from 23.7 FTEs to 26.7 FTEs, resulting in an annual increase of \$298,000.00 and a new total annual contract value of \$6,169,000.00.

**Key Proposal Details:**

- FTE Increase: FCH proposes an increase of 3 FTEs.
- Cost Impact: This would result in an overall increase of \$24,833.33 per month, to be implemented upon contract renewal on October 1, 2024.
- Budget Stabilization: FCH has offered to delete the per diem charges (section 11.1 of the current contract). The benefit to the County would be consistent billing and budget stabilization.

Funding for this increased contract amount is included in the Sheriff's Office FY 2025 budget.

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**ACCOUNT NAME:**

**ACCOUNT NUMBER:**

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**ATTACHMENTS:**

[Amendment 1 9-12-2024.pdf](#)

[Procurement Summary & Supporting Docs FINAL.pdf](#)