



## PERSONNEL / BUDGET COMMITTEE MEETING STAFF REPORT

**Meeting Date:** January 13, 2025

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**Agenda Item:** Utility Base Charge Concern

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**Subject | Summary:** Concern regarding monthly billing of base charges.

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**Agenda Category:** New Business

**Submitted By:** Michele Peterson

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**Recommended Motion:** Consider Request from Resident

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**Community Engagement and Outreach:**

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**FISCAL IMPACT:**

**Amount:**

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

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**FISCAL DETAILS:**

**Fund Name(s) (Operations | Capital):**

**Account Code:**

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**Background:** Mr. Stephas reached out to Administration with concerns for base charges being applied to a property, although the property is vacant. He feels that due to the fact that the property is vacant, and therefore the utilities are not being used, that base charges should not be applied.

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**Attachments:**

[Sec. 30-46 Payment Schedule and terms.pdf](#)

[1a 2023 1113 Personnel-Budget Notes.pdf](#)