



**PERSONNEL / BUDGET COMMITTEE MEETING STAFF REPORT**

**Meeting Date:** May 11, 2026

**Agenda Item:** Server Configuration & Cisco Licensing for Remote Access

**Subject | Summary:** Request for authorization to approve \$12,987.90 for licensing and labor to;

- Secure Microsoft Server licenses to create an additional virtual server on existing hardware
- Change the Cisco licensing from AnyConnet VPN licenses to Secure Connect Complete Essentials Package

**Agenda Category:** New Business

**Submitted By:** Michele Peterson

**Recommended Motion:** Consideration to recommend for approval

**Community Engagement and Outreach:**

**FISCAL IMPACT:**

**Amount:** \$12,987.90

**Ongoing Cost :**

**One-Time Cost :**

**Included in Current Budget?:**

**FISCAL DETAILS:**

**Fund Name(s) (Operations | Capital):** Recommend using funds from the shared component reserve funds. The 03/31/2026 balance in the reserve fund is \$86,139.77

**Account Code:**

**Background:**

Additional Details

- Rather than renew the current licenses, the recommendation is to update the type of licensing that supports a more secure remote connection to the server with both user and device validation and coordinate this with a server configuration update to minimize the labor cost impact as much as possible.
- The VPN license is a 3 year license vs an annual license in order to take advantage of cost savings. The current license renewal date is this September (09/2026).
- These licenses are what provide the functionality to access the server remotely either from meetings, conferences or while working from home.
- A contributing factor to this request is that we lost efficient remote functionality with the Banyon applications when hardware was updated in 2023. While minimizing the number of workstations by eliminating duplicate workstations (a desktop and a laptop configured with remote desktop connections ) and going with a laptop set up only. We learned that eliminating the remote desktop connection negatively impacted the functionality of the Banyon applications.
- The recommendation from the Technical Consultant from Banyon and Marco is to configure and additional virtual server to our existing hardware and update they type of VPN licenses.
- This recommendation restores the remote functionality for the Banyon applications as well as

enhances the security for all users accessing the network remotely.

- Ideally this would have been budgeted as a project for the next budget cycle, however if it meets your approval to move forward with the update, this year it will eliminate a potential duplication of licensing costs as the existing licenses will need to be renewed to maintain the current VPN access, and if the virtual server project would be approved at a later date, the more secure licenses would be required to accommodate the Cisco Secure connect Essentials Package that would launch the remote desktop sessions to the server.

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**Attachments:**

[2026 04 Request for Authorization to Approve Quote 217199 Remote Work Configuration.pdf](#)