City Council Item

May 18, 2026

Item	Approve Professional Services Agreement for completion of the 2050 Comprehensive Plan	
File No.		**Item No:** D.8
Agenda Section	**CONSENT AGENDA**	
Prepared By	Eric Maass, Community Development Director	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION

"The Chanhassen City Council authorizes execution of the attached Professional Services Agreement between the City of Chanhassen and Future iQ, Inc."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Development & Redevelopment

SUMMARY

The city issued a Request For Proposals (RFP) from qualified consultants to assist with the preparation of its 2050 Comprehensive Plan update. RFP submissions were due by April 10th, 2026. The city received four RFP submissions. Following the review of proposal submissions, three proposals were moved forward for interviews with city staff.

Based on the information provided in the proposal and the interview, staff has recommended that the city move forward with a professional services agreement with the firm Future iQ who partnered with national firms WGI and JS&A. This consultant team has successfully worked on a series of comprehensive plans throughout the country. City Staff has confirmed with this firm that their assistance will be provided throughout the review and approval of the City's 2050 Comprehensive Plan by the Metropolitan Council.

The proposal submitted by this team is attached for reference. Staff were impressed by the proposed

approach to community engagement and the robust support with project branding and a consultant managed project webpage.

BACKGROUND

Staff reached out for reference checks, and below is an example of what we received back.

"Could not recommend this team enough. Their community engagement has been more expansive than any community planning process I've been a part of." - Jasper Indiana Community Development Director.

"They were great to work with, and they did an outstanding job." - Keene New Hampshire Senior Planner.

DISCUSSION

BUDGET

The RFP listed a budget of $125,000. The proposal submitted by the Future iQ team listed a proposed cost of $125,000. The contract is set up to be paid in a lump sum format with 25% of the contract being paid to the consultant team at the conclusion of each of the four project phases outlined in the proposal.

RECOMMENDATION

Staff recommends approval of the Professional Services Agreement as presented.

ATTACHMENTS

Professional Services Agreement
Insurance Certificate
City of Chanhassen 2050 Comprehensive Plan RFP
FiQ-Chanhassen 2050 Comprehensive Plan Proposal