

City Council Item

April 27, 2026



Item	Resolution 2026-XX: Authorize Contract for Engineering Design and Construction Services for the 2027 Lake Riley Blvd Reconstruction Project (27-02)	
File No.	ENG Project No. 27-02 CIP Project No. ST-012	Item No: D.17
Agenda Section	<u>CONSENT AGENDA</u>	
Prepared By	George Bender, Assistant City Engineer	
Reviewed By	Charlie Howley	

<u>SUGGESTED ACTION</u>	
"The Chanhassen City Council adopts a resolution authorizing a Professional Services Agreement with Bolton & Menk for engineering design and construction services related to the 2027 Lake Riley Blvd Reconstruction Project."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

Consider authorizing a professional services agreement with Bolton & Menk for engineering design and construction administration services for the 2027 Lake Riley Blvd Reconstruction Project.

BACKGROUND

As part of the overall Pavement Management Program (PMP), the city annually plans to rehabilitate a section or sections of public streets across the city. The 5-year Capital Improvement Plan (CIP) identifies the near-term streets to be rehabilitated. This 2027 project includes approximately 0.5 miles of city street for reconstruction.

Key dates and items relative to this project:

- On March 11, 2026, the Engineering Department released a Request for Proposals (RFP) for geotechnical services for the 27-01, 27-02, and 27-03 projects.
- On March 20, 2026, the Engineering Department released a Request for Proposals (RFP) for engineering design and construction services for the 27-02 project.
- On April 2, 2026, the Engineering Department received 2 proposals for geotechnical professional services related to the 27-01, 27-02, and 27-03 projects.
- On April 10, 2026, the Engineering Department received 5 proposals for engineering professional services related to the 27-02 project.
- On April 13, 2026, the City Council approved a Professional Services Agreement with Braun Intertec for geotechnical exploration and engineering services in association with the 27-01, 27-02, and 27-03 design contracts.

DISCUSSION

One of the early steps in the overall project development process for our street projects is to engage design consultants regarding the project and establish an agreement with a consultant to support city staff from a workload management perspective. Staff developed a Request for Proposals (RFP) and distributed it to seven (7) qualified consulting firms. Five (5) firms submitted proposals. Staff evaluated the proposals based on the requirements of the RFP, which established the following criteria:

- Completeness and overall quality of the Proposal, including demonstrating an understanding of the scope and process (35%)
- Experience and resources of the firm and personnel, including the ability to meet the project schedule (35%)
- Fee (30%)

Comprehensive scores were developed through the review process for each proposal, and a summary of the results of the evaluation are shown in the table below. The overall scoring spreadsheet has also been attached for reference.

Firm	Fee	Overall Score
Bolton & Menk	\$557,417.00	83.2%
SEH	\$498,600.00	82.8%
Houston Engineering	\$617,676.00	80.7%
WSB	\$552,320.00	78.6%
ISG	\$412,860.00	75.0%

A cost of \$557,417 represents 18.5% of the \$3,014,000 project budget. The city will still need to issue a contract for construction materials testing but in conjunction with the \$68,000 contract for geotechnical services (20.8% total) this is a reasonable percentage for engineering design and construction professional services for this project. This project is considerably more complex in comparison to the 27-01 project.

The overall schedule for the project is as follows:

Milestone Task	Date
Award Consultant Contract	April 27, 2026
Accept Feasibility Report; Call Public Hearing	September 14, 2026
Neighborhood Project Open House #1	September 16, 2026
Public Hearing regarding Feasibility; Order Project	September 28, 2026
Approve Plans and Specifications; Authorize Ad for Bid	January 25, 2027
Bid Opening	February 18, 2027
Call Assessment Hearing	March 8, 2027
Neighborhood Project Open House #2	March 10, 2027
Public Hearing regarding Assessments; Award Construction Contract	March 22, 2027
Start Construction	May 3, 2027
Substantial Completion	October 30, 2027
Final Completion & Begin 2-year warranty period	June 9, 2028

BUDGET

The overall project budget approved with the 2026-30 Capital Improvement Plan is shown in the table below, and the CIP budgetary sheet from FY 2026 has been attached for reference. The CIP sheet represents both the 27-01 and 27-02. The 27-02 project area (Lake Riley Blvd reconstruction) was split from the 27-01 project areas to insure all of the project areas can be constructed in 2028. Mapping has been attached that identifies the streets proposed to be rehabilitated and/or reconstructed with the 27-01 project.

Fund	Budget
PMP (Street)	\$1,598,000
Surface Water	\$1,000,000
Sanitary Sewer	\$158,000
Watermain	\$258,000
Total	\$3,014,000

RECOMMENDATION

Staff recommends authorizing a contract with Bolton & Menk in a not-to-exceed amount of \$557,417 for engineering design and construction administration services for the 2027 Lake Riley Blvd Reconstruction Project.

ATTACHMENTS

[Proposal Evaluation Summary for 27-02](#)
[27-01 and 27-02 Combined CIP Budget](#)
[5-Year CIP Map for Streets - 2026-2030](#)

All Maps for 27-02 RFP
27-02 RFP with Exhibits
PROFESSIONAL SERVICES AGREEMENT for 27-02