City Council Item

May 18, 2026

Item	Approve Contract for Collection of Yard Waste Pickup Services	
File No.		**Item No:** D.9
Agenda Section	**CONSENT AGENDA**	
Prepared By	Eric Maass, Community Development Director	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council approves the Contract for Collection of Yard Waste Pickup Services with Minnesota Topsoil."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Operational Excellence

SUMMARY

The city issued a Request for Proposals (RFP) from qualified yard waste contractors to collect yard waste from the Public Works Facility in Chanhassen. RFP submissions were due by May 1, 2026. The RFP was sent directly via email to four contractors, and one submission was received from Minnesota Topsoil located in Carver, MN. City Staff reached out to cities that the contractor has serviced in past years and received positive feedback about their ability to respond to pick-up requests in a timely manner and had no concerns with quality of work and overall communication with Minnesota Topsoil. Chanhassen residents will still be able to drop off all the same materials which include wood of any diameter, noxious weeds and EAB infested wood.

BACKGROUND

The yard waste drop-off site located at the Public Works Facility in Chanhassen has been an

increasingly popular resource where residents can drop off brush, leaves, grass clippings, and more. In 2023, just over 400 Tons of material were collected, and that amount jumped to nearly 760 tons in 2025. City Staff has been working with Dakota Prairie Composting Facility, previously known as SMSC, as a professional service to collect yard waste on an as needed basis in previous years. We expect to see the collection amounts rise as the impacts due to EAB continue to rise as well as the number of residents utilizing this resource increases.

Pricing for collection services has become more competitive between yard waste sites due to the increased efficiency in equipment and composting processes. The City of Chanhassen is a recipient of grant funding from Carver County Environmental Services which reimburses some of the costs incurred from the yard waste site. The grant in which the financial support comes from requires the city to seek out bids for activities that exceed $5,000. The county's requirements in addition to the increased competitiveness in pricing and resources spent on this site triggered the need for the contract for yard waste collection services. Maintaining a contract will ensure the best pricing and facilitate a more streamlined process for yard waste collection at the Public Works Facility.

DISCUSSION

BUDGET

The RFP listed the budget as a not to exceed amount of $35,000 paid out of the budget code 101-1425-4300. Invoices will be paid out on an as-needed basis, which is anticipated to be 3 to 4 times throughout the lifetime of the contract.

RECOMMENDATION

Staff recommends approval of the contract as presented.

ATTACHMENTS

2026 RFP Yard Waste Services
11.1 Minnesota Topsoil Contractor Information
11.2 Minnesota Topsoil Pricing Table
2026 Topsoil Yard Waste Contract