

City Council Item

April 22, 2024



Item	Designate Official Newspaper	
File No.		Item No: D.6
Agenda Section	CONSENT AGENDA	
Prepared By	Kim Meuwissen, City Clerk	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION

"The Chanhassen City Council designates the *Sun Sailor* as its official newspaper beginning in May 2024."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Communications

SUMMARY

BACKGROUND

The City Council adopts an organizational resolution at the first meeting of each year, which satisfies the requirement to annually designate an official newspaper for posting public notices. In January 2024, the City Council designated the Chanhassen *Villager* as the city's official newspaper. On April 4, 2024, the Chanhassen *Villager* notified the city that they, along with all Southwest News Media newspapers, would cease operations at the end of this month. Therefore, the City Council needs to designate a new official newspaper.

DISCUSSION

City staff contacted Adams Publishing Group (APG), the publisher of the Waconia *Patriot* and *Sun Sailor*, and the *Star Tribune* and obtained pricing information for public notices. APG covers local news

and events for cities within Carver and Hennepin County and the *Star Tribune* covers local news and events for the entire Minneapolis-St. Paul metropolitan area. All three publications meet the statutory requirements of a qualified newspaper.

Residents must subscribe to the Minnetonka-Excelsior-Eden Prairie *Sun Sailor* for it to be delivered to their homes; however, all legal notices can be viewed on their website for free at https://www.hometownsource.com/sun_sailor/.

BUDGET

The city paid \$8.06 per inch for the publication of public notices in the Chanhassen *Villager*. APG is willing to match the price of \$8.06 per inch for publication in the *Sun Sailor*, and the *Star Tribune* is offering a discounted rate of \$1.58 per line (approximately \$17.90/inch) if the city designates the *Star Tribune* as its official newspaper.

RECOMMENDATION

Staff recommends that the *Sun Sailor* be designated as the City's official newspaper starting in May 2024.

ATTACHMENTS

[APG Sun Sailor Newspaper Bid Letter](#)

[Minnesota Statute 331A.04 concerning Appointment of Official Newspapers](#)