City Council Item

March 10, 2025

Item	Consultant Contract Assignment - HTPO to Houston Engineering	
File No.	N/A	**Item No:** D.12
Agenda Section	**CONSENT AGENDA**	
Prepared By	Charlie Howley, Director of Public Works/City Engineer	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION

"The Chanhassen City Council approves an Assignment, Assumption, and Consent Agreement to assign existing Professional Services Agreements it has with HTPO to Houston Engineering."

Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

The city routinely uses the consulting firm HTPO for engineering related professional services. HTPO was recently acquired by another engineering firm, Houston Engineering, Inc. Houston has asked that any existing contracts the city has with HTPO be formally assigned to Houston. This is merely an administrative action and would not have any other impacts to the scope, fee, or other contractual obligations that HTPO is providing the city.

The City Attorney has reviewed and ok'd the assignment agreement.

BACKGROUND

N/A

DISCUSSION

N/A

BUDGET

N/A

RECOMMENDATION

Staff recommends approval of the assignment agreement.

ATTACHMENTS

Agreement-for signature
City of Chanhassen letter
Contract Exhibits