

City Council Item

September 8, 2025



Item	Award Professional Service Agreement for the 2025 Annual Pavement Inspection and Condition Rating Services	
File No.	PW425	Item No: D.8
Agenda Section	<u>CONSENT AGENDA</u>	
Prepared By	Mackenze Grunig, Project Engineer	
Reviewed By	Charlie Howley	

<u>SUGGESTED ACTION</u>	
"The Chanhassen City Council awards a professional service contract for the 2025 Annual Pavement Inspection and Condition Rating Services contract to GoodPointe Technology, LLC in the amount of \$26,281.00."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

BACKGROUND

The City of Chanhassen owns and maintains approximately 120 miles of public streets, 70 miles of trails, 22 basketball courts, and 90 individual parking lots. The city is broken down into three geographic sections which get inspected on a rotating annual basis, meaning every three years each public street, trail, basketball court, and parking lot is inspected and evaluated. The city hires a consultant to augment staff resources perform this analysis and input the information into the city's asset management software, Cartegraph OMS. Area 1 is the subject area for 2025. A map of each area is attached to this report.

DISCUSSION

The following is the schedule for the project:

RFP Released	August 8, 2025
Proposals Due	August 18, 2025
Contract Award	September 8, 2025
Initial Inspection Completion	October 31, 2025
Draft Memo	November 21, 2025
Project Completion	By December 31, 2025

BUDGET

City staff solicited proposals from interested firms. On August 8, 2025, three proposals were received. The budget for the contract was set at \$30,000. Proposal amounts for the project are shown below:

PROPOSER	TOTAL
GoodPointe Technology, LLC	\$26,281.00
Braun Intertec Corporation	\$31,224.00
WSB	\$26,005.00

The proposals were evaluated based on the following criteria:

1. Qualifications of firm and staff assigned to the project (25%)
2. Project understanding and schedule (25%)
3. Prior performance on similar projects (10%)
4. Fee (40%)

Based on this criteria the evaluation panel found GoodPointe, LLC to have the highest score. This will be GoodPointe's first pavement inspection contract with the City of Chanhassen, but they have completed similar work for Cities across the metro including the City of Edina and Eden Prairie.

RECOMMENDATION

Staff recommends awarding GoodPointe Technology, LLC the professional services contract.

ATTACHMENTS

[2025 Annual Pavement Inspection Map](#)

[Chanhassen GoodPointe Technology Cost Proposal A.1 TO CITY 081825](#)

[GoodPointe PROFESSIONAL SERVICES AGREEMENT](#)