# City Council Item

July 14, 2025

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| **Item** | Approve Contract with Jeff Martin Auctioneers | |
| **File No.** | | **Item No:** D.5 |
| **Agenda Section** | **CONSENT AGENDA** | |
| **Prepared By** | Matt Unmacht, Assistant City Manager | |
| **Reviewed By** | | |

**SUGGESTED ACTION**

"The City Council approves the contract with Jeff Martin Auctioneers for the sale of furniture items not being moved out of old City Hall."

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| **Motion Type** | Simple Majority Vote of members present |
| **Strategic Priority** | Asset Management |

## SUMMARY

As the city prepares to move into the new city hall building, staff felt that it was important that the city properly dispose of any assets in the old city hall building that are not being moved to the new building. Many items are being moved, including most of the technology such as laptops, monitors, TVs, along with some furniture, such as staff chairs, small tables, bookshelves, etc.

The city's demolition contract for the old city hall building includes any items that are structurally attached to the walls and framework of the building. As such, any items that do not fall into that category must be disposed of properly. These items include staff desks, conference room tables, chairs, wall posters, etc.

Staff explored many options for the removal of these items. Some items have been individually sold or repurposed, such as the appliances in the senior center and items in the commercial kitchen.

The city has partnered with Jeff Martin Auctioneers, who will provide auction services on any items not

moved or that won't be demolished. Jeff Martin Auctioneers will coordinate the inventory, photography, marketing, sale, and removal of all items sold in the auction. The proposed contract grants Jeff Martin Auctioneers exclusive rights to conduct auctions on behalf of the city for the specified term, with provisions for both live and online auction formats, and includes detailed procedures for title transfer, payment, and dispute resolution. The purpose of this report is to present the contract for Council approval and to outline the framework under which these auction services will be delivered to the City of Chanhassen.

## BACKGROUND

## DISCUSSION

## BUDGET

Coordination of the auction is at no cost to the city. Jeff Martin Auctioneers will take a 15% commission on any items or lots that are sold.

## RECOMMENDATION

Staff recommends the Chanhassen City Council approve the contract with Jeff Martin Auctioneers.

## ATTACHMENTS

Auction Agreement - City of Chanhassen and Jeff Martin Auctioneers