

Planning Commission Item

April 8, 2025



Item	Adoption of Bylaws	
File No.		Item No: B.3
Agenda Section	<u>ADMINISTRATIVE PRESENTATIONS</u>	
Prepared By	Amy Weidman, Senior Admin Support Specialist	
Applicant		
Present Zoning		
Land Use		
Acerage		
Density		
Applicable Regulations		

SUGGESTED ACTION

Motion to adopt the 2025 City of Chanhassen Planning Commission bylaws.

SUMMARY

Staff is suggesting minor revisions to the bylaws from its bylaws adopted in 2024.

1. Adding a city code reference for the establishment and appointment of the Planning Commission.
2. Modifying attendance language to account for potential extended leaves of absence while retaining the City Council's ability to remove a Planning Commissioner if it desires based on attendance.
3. Clarifying language related to holding a work session by the Planning Commission in the event of a lack of a quorum.

4. Clarifying that formal organization of the Planning Commission may occur at any meeting of the Planning Commission in the month of April each year.

BACKGROUND

DISCUSSION

RECOMMENDATION

Staff recommends adoption of the 2025 Planning Commission Bylaws as presented.

ATTACHMENTS

[BYLAWS 2025 - tracked changes](#)

[BYLAWS 2025](#)