City Council Item

August 25, 2025

Item	Approve an Encroachment Agreement between the City of Chanhassen and the property owner at 2630 Forest Avenue.	
File No.	N/A	**Item No:** D.9
Agenda Section	**CONSENT AGENDA**	
Prepared By	Stacy Osen, Administrative Support Specialist	
Reviewed By	Charlie Howley	

SUGGESTED ACTION

"The Chanhassen City Council approves an Encroachment Agreement identifying encroachments upon an existing public drainage and utility easement."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

N/A

BACKGROUND

The property owners of 2630 Forest Avenue (Jacob Pomplun and Erin Olson) desire to memorialize encroachments (including a fire pit, deck, and patio) located within an existing public drainage and utility easement. The property is legally described as Lot 4, Block 1, Orchard Green. Since the improvements encroach within the easement that covers an active public utility, an Encroachment Agreement (EA) is needed to document that the property owner is fully responsible for any replacement of improvements due to city maintenance activities.

DISCUSSION

The attached EA was drafted by the City Attorney's office and is signed by the property owner. Upon city approval and execution, the EA will be recorded against the property.

BUDGET

N/A

RECOMMENDATION

Staff recommends City Council approve the Encroachment Agreement.

ATTACHMENTS

2630 Forest Ave -EA 8.25.25