City Council Item

July 14, 2025

Item	Resolution 2025-XX: Authorize Contract for Engineering Design and Construction Services for the 2026 City Pavement Rehabilitation Project (26-01)	
File No.	ENG Project No. 26-01 CIP Project No. ST-012	**Item No:** D.9
Agenda Section	**CONSENT AGENDA**	
Prepared By	George Bender, Assistant City Engineer	
Reviewed By	Charlie Howley	

SUGGESTED ACTION "The Chanhassen City Council adopts a resolution authorizing a Professional Services Agreement with Houston Engineering for engineering design and construction services related to the 2026 City Pavement Rehabilitation Project."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

Consider authorizing a professional services agreement with Houston Engineering for engineering design and construction administration services for the 2026 City Pavement Rehabilitation Project.

BACKGROUND

As part of the overall Pavement Management Program (PMP), the city annually plans to rehabilitate a section or sections of public streets across the city. The 5-year Capital Improvement Plan identifies the near-term streets to be rehabilitated.

Key dates and items relative to this project:

- On June 13, 2025, the Engineering Department released a Request for Proposals (RFP) for engineering design and construction services for the 26-01 project.

- On July 1, 2025, the Engineering Department received 5 proposals for professional services related to the 26-01 project.

DISCUSSION

One of the early steps in the overall project development process for our street projects is to engage design consultants regarding the project and establish an agreement with a consultant to support city staff from a workload management perspective. Staff developed a Request for Proposals (RFP) and distributed it to six (6) qualified consulting firms. Five (5) firms submitted responsive proposals. Staff evaluated the proposals based on the requirements of the RFP, which established the following criteria:

- Completeness and overall quality of the Proposal, including demonstrating an understanding of the scope and process (30%)
- Experience and resources of the firm and personnel, including the ability to meet the project schedule (35%)
- Fee (35%)

Comprehensive scores were developed through the review process for each proposal, and a summary of the results of the evaluation are shown in the table below. The overall scoring spreadsheet has also been attached for reference.

Firm	Fee	Overall Score
Houston Engineering	$703,794.00	86.5%
Stantec	$808,464.00	82.2%
WSB	$674,182.00	79.8%
Bolton & Menk	$816,426.00	78.9%
SEH	$960,443.00	77.3%

A cost of $703,794 represents 7.7% of the $9,105,000 project budget. The city will need to issue engineering contracts for geotechnical and construction materials testing but this is a very fair percentage for engineering design and construction professional services.

The overall schedule for the project is as follows:

Milestone Task	Date
Award Consultant Contract	July 14, 2025
Accept Feasibility Report; Call Public Hearing	October 13, 2025
Neighborhood Project Open House #1	October 22, 2025
Public Hearing regarding Feasibility; Order Project	October 27, 2025
Approve Plans and Specifications; Authorize Ad for Bid	January 12, 2026
Bid Opening	February 10, 2026
Call Assessment Hearing	February 23, 2026

Neighborhood Project Open House #2	February 25, 2026
Public Hearing regarding Assessments; Award Construction Contract	March 9, 2026
Start Construction	May 4, 2026
Substantial Completion	October 30, 2026
Final Completion & Begin 2-year warranty period	June 11, 2027

BUDGET

The overall project budget approved with the 2025-29 Capital Improvement Plan is shown in the table below, and the CIP budgetary sheet from FY 2025 has been attached for reference. Mapping has been attached that identifies the streets proposed to be rehabilitated and/or reconstructed with the 26-01 project.

Fund	**Budget**
PMP (Street)	$4,930,000
Surface Water	$1,760,000
Sanitary Sewer	$665,000
Watermain	$1,750,000
Total	**$9,105,000**

RECOMMENDATION

Staff recommends authorizing a contract with Houston Engineering in a not-to-exceed amount of $703,794 for engineering design and construction administration services for the 2026 City Pavement Rehabilitation Project.

ATTACHMENTS

Resolution 2025-XX Authorize Design Contract for 26-01
PROFESSIONAL SERVICES AGREEMENT Chanhassen-Houston 26-01 City Pavement Rehab Project
RFP Evaluations 26-01 Final
Streets 5-Year CIP 2025-2029