



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** June 18, 2026

Staff Contact: Carol Akers, Purchasing and Contracts Administrator and Jeanne Freeman, Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase medications for persons detained in the Carson City Jail, utilizing Joinder Contract No. MMS2200730 (“Contract”) between Diamond Drugs, Inc. and the State of Minnesota on behalf of the Minnesota Multistate Contract Alliance for Pharmacy (“MMCAP”) Infuse, for a not-to-exceed amount of \$300,000 through June 30, 2027. (Carol Akers, cakers@carsoncity.gov and Jeanne Freeman, jmfreeman@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

March 19, 2026 (Item 11A) - The Board of Supervisors ("Board") approved an authorization to increase the purchase authority by \$78,000, beyond the previously approved \$195,000, to a not-to-exceed amount of \$273,000 to purchase medications for persons detained in the Carson City Jail, utilizing the Contract, through June 30, 2026.

October 16, 2025 (Item 12A) - The Board approved the authorization to purchase medications for persons detained in the Carson City Jail, utilizing the Contract, for a not-to-exceed amount of \$195,000 through June 30, 2026.

August 1, 2024 (Item 8A) - The Board approved the authorization to purchase medications for persons detained in the Carson City Jail, utilizing the Contract, for a not-to-exceed amount of \$220,000 through June 30, 2025.

June 20, 2024 (Item 13E) - The Board approved the authorization to increase the purchase authority by \$60,000, beyond the previously approved \$170,400, to a not-to-exceed amount of \$230,400 to purchase medications for persons detained in the Carson City Jail, utilizing the Contract, through June 30, 2024.

July 6, 2023 (Item 13B) - The Board approved the authorization to purchase medications for persons detained in the Carson City Jail, utilizing the Contract, for a not-to-exceed amount of \$170,400 through June 30, 2024.

Background/Issues & Analysis

Joinder contract being utilized: MMCAP Infuse Contract No. MMS2200730 (Expires December 31, 2027)

Carson City has been a member of MMCAP Infuse and a beneficiary of membership pricing since 2009. MMCAP Infuse contracts are competitively bid following State of Minnesota procurement guidelines. The contract terms and pricing are available for review by City staff and have been included as supporting material.

Pursuant to NRS 211.140, Carson City is responsible for providing prescription medication to persons who are detained in the Carson City Jail. The Carson City Department of Health and Human Services and Sheriff’s Office are requesting the use of the Contract to purchase prescription medications from Diamond Drugs, Inc. at MMCAP Infuse membership prices. This is an annual request for purchase authority.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number:

General Fund, Welfare Department - Inmate Medical Care – Account 1016574-501025

Detention - Medical Care – Account 1012014-500325

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Account 1016574-501025: The estimated budget for FY 2027 is \$175,479; annual costs for FY 2024 were \$161,915.57, and FY 2025 were \$150,204.47. As of today, FY 2026 annual costs are \$174,102.63. If approved and additional budget is necessary, budget transfers can be made from the following accounts: \$95,827 from 1016574-501036 Rest Home (FY 2027 Budget: \$144,472) and \$18,694 from 1016574-501038 Medication (FY 2027 budget: \$18,694) to cover the difference. Account 1012014-500325: FY 2027 budget is \$10,000. Funding is also available for transfer from 1016574-501030 Hospital Costs (FY 2027 Budget: \$50,580) if necessary.

Alternatives

Do not approve the purchase authority and/or provide alternative direction to staff.

Attachment(s):

[Diamond Drugs Contract MMS2200730 exp 12-31-27.pdf 2.pdf](#)

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)