



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** July 17, 2025

**Staff Contact:** Hope Sullivan, Community Development Director

**Agenda Title:** For Possible Action: Discussion and possible action to introduce, on first reading, a proposed ordinance establishing various provisions relating to temporary use permits. (Hope Sullivan, [hsullivan@carson.org](mailto:hsullivan@carson.org))

**Agenda Action:** Formal Action / Motion      **Time Requested:** 30 Minutes

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### **Proposed Motion**

I move to introduce, on first reading, Bill No. \_\_\_\_\_.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

May 28, 2025 (Item 6.E)- The Planning Commission considered the draft version of the proposed ordinance establishing various provisions relating to temporary use permits and recommended, by a vote of 6-0 with one absence, adoption of the ordinance by the Board of Supervisors ("Board").

November 7, 2024 (Item 16.A)- The Board adopted, on second reading, Bill No. 106, Ordinance No. 2024-6, which was a comprehensive revision of Title 18 of CCMC pertaining to land use, zoning and related administrative and regulatory requirements, limitations and processes.

### **Background/Issues & Analysis**

This item is for the first reading of an ordinance which, if adopted, would establish various provisions relating to temporary use permits as currently set forth in Title 18 of the Carson City Municipal Code ("CCMC"). Previously, during the Board's exhaustive review and adoption of Bill No. 106, Ordinance No. 2024-6, which was a comprehensive revision to Title 18 of CCMC pertaining to all land use, zoning and related administrative and regulatory requirements, limitations and processes, the Board determined to remove the proposed amendatory language to the CCMC provisions governing temporary use permits and directed staff to make additional changes. The proposed ordinance included with this staff report has been reviewed by the Planning Commission and is recommended for adoption by the Board. A copy of the Planning Commission staff report setting forth the findings is also included here.

Except as specifically exempted, NRS 237.080 requires a business impact statement to be prepared before an ordinance is adopted by the Board. Under the applicable exemptions, a business impact statement was not required to be prepared with this ordinance because an ordinance that is adopted pursuant to a provision of NRS Chapter 278 (governing planning and zoning), such as this proposed ordinance, is not subject to a business impact statement (See NRS 237.060).

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapters 237, 244 and 278; Article 2 of the Carson City Charter

**Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:**

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:**

**Alternatives**

Do not introduce the proposed ordinance on first reading, modify the proposed ordinance or provide alternative direction.

**Attachment(s):**

[STAFF REPORT & SUPPORTING MATERIAL Temporary Use Permits PC 5.28.2025.pdf](#)

[Ordinance\\_Temporary Use Permits\\_First Reading\\_V2.pdf](#)

Motion: \_\_\_\_\_

1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)