



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** May 13, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding (1) a determination that Nevada Barricade & Sign Company, Inc. (“NBSCO”) is the lowest responsive and responsible bidder pursuant to Nevada Revised Statutes (“NRS”) Chapter 338 and whether to award Contract No. 26300304 ("Contract") for the Jump Around Carson (“JAC”) Signs and Lighting Project (“Project”) to NBSCO for a total amount of \$333,950; and (2) authorization for the Public Works Director to approve a 5 percent contingency amount of \$16,698, if necessary, for a total not-to-exceed amount of \$350,648. (Casey Sylvester, Transportation/Traffic Engineer)

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to award the Contract as presented and authorize the Public Works Director to approve expenditure of the 5 percent contingency if needed.

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

The Project consists of replacing all bus stop signs and installing bus stop lighting at selected bus stops. About 40 bus stops will receive lighting, which will be solar and battery powered. The stops selected for the lights were selected based on ridership, proximity to existing light sources, and the stop's ruralness. The project also includes the placement of a pad, bench, and cover along for a stop in the Stewart Community of the Washoe Tribe of Nevada and California.

The Contract is for all labor, materials, tools, equipment, and traffic control necessary for the Project. The Contract is for a not-to-exceed amount of \$350,648, which comprises the base bid amount of \$333,950, plus a 5% contingency of \$16,698. The engineer's estimate was \$344,000.

A notice to contractors regarding the opportunity to bid on this Project was published in the Reno Gazette Journal and posted on NGEM on March 12, 2026. No bids were received during the original bid period, which ended on April 9, 2026. The bid was readvertised on April 13, 2026, with a slight modification to the specifications. Bids closed on Friday, April 24, 2026. One bid was received. Carol

Akers, Carson City Purchasing and Contracts Administrator, was present during the bid opening.

<u>Bidder</u>	<u>Base Bid</u>
NBSCO	\$333,950

Staff recommends awarding to NBSCO as the lowest responsive and responsible bidder pursuant to NRS Chapter 338.

Applicable Statute, Code, Policy, Rule or Regulation
NRS Chapter 338

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Transit Fund-Facility Upgrade Account 2253026-507712, P302625001.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, account 2253026-507712, with an available amount of \$648,365.16, will be reduced by an amount not to exceed \$350,648. Funding for Project P302625001 includes existing Federal Transit Administration Grants, including \$48,447 from the CARES Act grant, \$241,760 from both Section 5339 and Section 5307 grants, and \$60,441 in required local match. The grant funding and the required local match were rolled forward from prior fiscal years into fiscal year 2026.

Alternatives

Do not approve the Contract and provide an alternate direction to staff.

Attachment(s):

[5C_RTC_Exhibit 1 - JAC Lighting DRAFT Contract 26300304.pdf](#)

[5C_RTC_Exhibit 2 - JAC Lighting Bid Tabulation ROA.pdf](#)

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)