



STAFF REPORT

Report To: Carson Area Metropolitan Planning Organization **Meeting Date:** April 8, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding (1) a proposed Amendment No. 2 (“Amendment”) to Cooperative Agreement No. PR277-24-802 (“Agreement”) with the Nevada Department of Transportation (“NDOT”) with the Amendment increasing the not to exceed amount of the Agreement by \$620,098.88 to a revised not to exceed amount of \$1,346,270.91, which includes \$1,292,837.61 in federal funds and \$53,433.30 in required local match, extending the termination date of the Agreement to June 30, 2027, and modifying other clauses of the Agreement to allow the Carson Area Metropolitan Planning Organization (“CAMPO”) to continue to seek reimbursement of Consolidated Planning Grant (“CPG”) funds that will be carried forward from Fiscal Year (“FY”) 2026 to FY 2027 up to the revised Agreement not to exceed amount; and (2) authority for the Transportation Manager to sign the Amendment and future amendments that extend the time for performance or approve funding changes not to exceed 10 percent of the present Agreement amount. (Chris Martinovich, Transportation Manager)

Agenda Action: Formal Action / Motion **Time Requested:** 10 minutes

Proposed Motion

I move to approve the Amendment, as presented, and to authorize the Transportation Manager to sign the Amendment as well as future amendments that extend the time for performance or approve funding changes not to exceed 10% of the present Agreement amount.

Board's Strategic Goal

N/A

Previous Action

June 11, 2025 (Item 5.A) – CAMP approved Amendment 1 to the Agreement, which extended the termination date to June 30, 2026, and modified various provisions to allow funding to be carried forward from FY 2025 to FY 2026.

April 10, 2024 (Item 5.B) – CAMPO approved the Agreement with NDOT for a total not to exceed amount of \$726,172.03 for FY 2025.

Background/Issues & Analysis

CAMPO and NDOT typically enter into a Cooperative Agreement for the distribution of CPG funds. CAMPO and NDOT executed the Agreement in April 2024 to fund FY 2025 Unified Planning Work Program ("UPWP") activities between July 1, 2024, to June 30, 2025. An amendment was executed in June 2025 to allow unused funding from FY 2025 to be used for UPWP activities in FY 2026. There was no increase to the budget.

CPG funds come in the form of a reimbursement grant through NDOT from the Federal Highway Administration ("FHWA"). CAMPO invoices NDOT on a quarterly basis for actual costs incurred during the previous quarter. NDOT reimburses CAMPO for invoiced costs. NDOT typically then submits an invoice to the FHWA for any costs NDOT incurred, which includes invoices from CAMPO and any other invoices from Nevada's other metropolitan planning organizations, for reimbursement. NDOT cannot seek reimbursement from the FHWA until FHWA notifies NDOT that federal CPG funding has been authorized for use. The Agreement, the UPWP, and NDOT each follow a fiscal year that begins July 1; whereas FHWA follows the Federal Fiscal Year ("FFY"), which begins October 1. Authorization by FHWA may occur in October or may be delayed depending on funding appropriated by the Federal Government. FFY 2026 funding was approved in January 2026.

The Amendment increases the total Agreement amount to a not-to-exceed amount of \$1,346,270.91, which includes \$1,292,837.61 in federal funds and \$53,433.30 in required local match. The additional federal funding comes from FFY 2026. This increase will cover all of CAMPO's FY 2026 expenses with an estimated \$250,000 in carry forward funding that can be used to cover a portion of FY 2027 UPWP expenses. The Amendment also extends the date of the Agreement to June 30, 2027.

Another amendment to the Agreement is expected in the middle of FY 2027 once Congress approves the FFY 2027 budget to cover the full cost of the FY 2027 UPWP. Staff estimate there are sufficient funds to cover all costs through early 2027. The Amendment provides CAMPO the ability to continue to seek reimbursement up to the amount not to exceed the Agreement, regardless of FHWA authorizations. A new agreement is expected for FY 2028.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277.110

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: CAMPO Fund, Unified Planning Work Program account / 2453028-501210. Project # G302825001, Tasks 1.0 - 6.0

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The Amendment increases the Agreement funding to cover the full cost of FY 2026. The Agreement total is \$1,346,270.91, which includes \$1,292,837.61 in federal CPG funds and \$53,433.30 for the required 5% local match. CAMPO's approved FY 2026 budget, which includes \$759,967 in federal CPG funding and \$28,062 in required local match, already accounts for the FFY 2026 federal funding and any carry forward funds from FY 2025 for use in FY 2026.

Alternatives

Do not approve the Amendment and provide an alternative direction to staff.

Attachment(s):

[5C_CAMPO_Exhibit 1 - Amendment 2 to Agreement PR277-24-802.pdf](#)

[5C_CAMPO_Exhibit 2 - Amendment 1 to PR277-24-802.pdf](#)

[5C_CAMPO_Exhibit 3 - P277-24-802 as Executed.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)