



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** June 18, 2026

**Staff Contact:** Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

**Agenda Title:** For Possible Action: Discussion and possible action regarding Contract No. 27300075 (“Contract”) for Construction Materials Engineers, Inc. (“CME”) to provide quality assurance materials testing and on-site special inspection for the Water Resource Recovery Facility (“WRRF”) Warehouse project (“Project”), for a not to exceed amount of \$154,650. (Carol Akers, cakers@carsoncity.gov and Darren Anderson, danderson@carsoncity.gov)

**Agenda Action:** Formal Action / Motion      **Time Requested:** Consent

---

### **Proposed Motion**

I move to approve the Contract as presented.

### **Board's Strategic Goal**

Efficient Government

### **Previous Action**

February 19, 2026 (Item 10c) – The Board of Supervisors (“Board”) approved Contract No. 263000265 with Reyman Brothers Construction, Inc. for the construction of a new metal building at the Carson City Water Resource Recovery Facility.

May 27, 2025 (Item 5a) - The Board approved the Final Budget for Fiscal Year 2026, which included the Capital Improvement Program.

May 24, 2024 (Item 6a) - The Board approved the Final Budget for Fiscal Year 2025, which included the Capital Improvement Program.

May 18, 2023 (Item 17c) - The Board approved the Final Budget for Fiscal Year 2024, which included the Capital Improvement Program.

May 19, 2022 (Item 17a) - The Board approved the Final Budget for Fiscal Year 2023, which included the Capital Improvement Program.

### **Background/Issues & Analysis**

On May 5, 2026, Carson City executed a construction contract with Reyman Brothers Construction to build a warehouse at the WRRF. The warehouse will house Sewer Operations staff and Wastewater Mechanical staff. The construction scope includes a new metal warehouse building and a parking area adjacent to the building. The building will accommodate four vehicle and equipment storage bays and

space for offices, a break room, and restrooms for the Sewer Operations and Wastewater Mechanical staff. Construction of the facility requires quality assurance through special inspection and general observation.

Special inspection is skilled observation of construction and testing of materials by certified personnel, where the observation and testing are required by the building code for tasks related to soils, concrete, structural steel, and bolting for the subject project. General site observation is skilled observation of construction procedures, which requires knowledge of building code, construction materials, and construction procedures, but which does not require certification. Both elements are critical to ensuring overall quality and progress of work during construction.

The City requires services for the performance of special inspections, materials testing, and general construction observation. However, the City does not employ certified special inspectors, so consultant services are required for all special inspections and materials testing. The City has limited experience with, or resources to perform, general observation of building construction. Therefore, augmentation for the performance of these services is necessary for the successful completion of this project.

Upon completion of construction, all reports generated by inspectors during construction must be certified by the registered professional engineer in responsible charge of the inspections. The certification is then submitted to the Building Official to fulfill the terms of the building permit. For this reason, the selection process must be based on qualifications rather than competitive selection.

CME was chosen as the consulting firm to augment staff's inspectors. CME is on the list of pre-qualified firms for this type of work. CME was established on the qualified list through a formally advertised request for qualifications.

Staff recommend award of this contract for special inspection, materials testing, and general construction observation.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.115 and 625.530(3); CCMC 15.05.020 Section 100.10

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Wastewater Fund, Capital Improvements Acct: 5103205-507010, P320122002 – WRRF Warehouse

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** If approved account 5103205-507010, P320122002, will be reduced by a not-to-exceed total of \$154,650; the available balance is \$5,916,117.30.

**Alternatives**

Do not approve the Contract and/or provide alternative direction to staff.

**Attachment(s):**

[27300075 DRAFT Contract.pdf](#)

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)