



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** June 18, 2026

**Staff Contact:** Sheri Russell-Benabou, Chief Financial Officer

**Agenda Title:** For Possible Action: Discussion and possible action regarding (1) approval of competitive grants from the Community Support Services Grants ("CSSG") program to City Departments and non-profit organizations in the amount of \$293,425 per year for three years, for a total of \$880,275; and (2) adoption of a resolution authorizing expenditures of \$413,425 per year for Fiscal Years ("FYs") 2027, 2028 and 2029, consisting of \$293,425 per year from the CSSG program and up to \$120,000 per year, as budgeted, from the Quality-of-Life Initiative to City Departments and non-profit organizations, totaling up to \$1,240,275 over three years. (Yesenia Pacheco, ypacheco@carsoncity.gov)

**Agenda Action:** Resolution      **Time Requested:** 15 Minutes

### **Proposed Motion**

I move to adopt Resolution No. 2026-R-\_\_\_\_\_.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

December 18, 2025 (Item 14B) – The Board of Supervisors ("Board") adopted Resolution No. 2025-R-27 authorizing the disbursement of Community Support Services Grant funds to non-profit organizations for FY 2026 in the amount of \$360,911.

May 16, 2024 (Item 15A) - The Board adopted Resolution No. 2024-R-7 authorizing the disbursement of Community Support Services Grant funds to non-profit organizations for FY 2025 in the amount of \$411,107.

December 3, 2020 (Item 13A) - The Board approved the CSSG five-year non-competitive grant program funding for FY 2022 to FY 2026.

### **Background/Issues & Analysis**

NRS 244.1505 requires that any funds granted by the Board to governmental entities or private nonprofit organizations be authorized by resolution. A total of \$413,425 is available annually for Community Support Service Programs, consisting of \$293,425 in competitive CSSG funding and up to \$120,000 from the Quality-of-Life Fund.

CSSG-funded programs must address a critical need in Carson City. The identified critical needs for this funding cycle were:

- Court Appointed Special Advocates (Juveniles)
- Domestic Violence Advocacy
- Child Advocacy / Forensic Interview Services
- Preventive Child and Family Support Services
- Mental and Behavioral Health Services
- Transportation Services (to improve access to healthcare and food)
- Dental Services

In accordance with the Board of Supervisors' direction, funding priority was established in the following order:

1. Statutorily mandated services
2. City-supported, system-critical programs
3. Dental services
4. Other qualifying programs, as funding permits

**Application Process:**

A Call for Letters of Intent (“LOIs”) for competitive grants was released on April 10, 2026. The Grants Administrator received twenty-three (23) LOIs. Of those, eighteen (18) LOIs were invited to submit full applications, and eighteen (18) applications were subsequently received. To facilitate timely award recommendations prior to the start of the fiscal year, the Grants Administrator convened an internal Application Review Workgroup (“ARWG”) comprised of staff from the District Attorney’s Office, Finance Department, and a representative from the Board of Supervisors, along with non-voting subject matter experts from the Health Department.

The ARWG met on May 27, 2026, to review and score applications. The Grants Administrator outlined the Workgroup's responsibilities, addressed procedural questions, and emphasized the importance of objective scoring based solely on the information provided in each application.

**CSSG Recommended Funding:**

The ARWG and staff recommend the following awards:

1. Advocates to End Domestic Violence — \$15,000 (Full Funding)
2. CASA — \$40,000 (Partial Funding; Request: \$50,000)
3. Carson City Sheriff’s Office – Forensic Interviews — \$45,000 (Full Funding)
4. Carson City Senior Center — \$48,805 (Partial Funding; Request: \$97,007)
5. Ron Wood Family Resource Center — \$54,120 (Partial Funding; Request: \$66,263)
6. Carson City Community Counseling Center — \$23,000 (Partial Funding; Request: \$75,000)
7. FISH — \$7,500 (Full Funding)
8. Nevada Health Centers — \$45,000 (Partial Funding; Request: \$90,000)
9. RSVP — \$15,000 (Partial Funding; Request: \$25,000)

Total CSSG Recommended Funding: \$293,425. Each CSSG award is for three years, FYs 2027, 2028 and 2029, at the amount specified per year.

**Quality of Life Fund Recommended Funding:**

1. Boys and Girls Club of Western Nevada -- \$120,000

Total Quality of Life Recommended Funding: \$120,000. The Quality of Life Funding for the Boys and Girls Club has been \$120,000 per year, but may vary as budgeted by the Carson City Board of Supervisors. The maximum amount allowed per year is \$120,000.

All applicants were notified that the Board of Supervisors will review and make final decisions regarding the ARWG recommendations.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 244.1505

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** Supplemental Indigent Fund, Board Designated account 2086550-501401.

Quality of Life Fund, Boys and Girls Club account 2545012-501444.

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** The Supplemental Indigent Fund includes \$293,425 budgeted for competitive CSSG funding under account 2086550-501401 (Board Designated). Following Board approval, funds will be transferred to program-specific budget lines.

Additionally, if approved the Boys and Girls Club account will be reduced by \$120,000, it is budgeted in the Quality-of-Life Fund (2545012-501444) for \$120,000.

**Alternatives**

1. Do not authorize approval of the CSSG competitive grants as discussed on the record, and do not adopt the proposed resolution and/or provide alternative direction to staff.
2. Do not accept the ARWG’s funding recommendations and decide on the record whether to award more funds to the applicants recommended for partial funding.

**Attachment(s):**

[CSSG\\_RESOLUTION\\_6 18 2026 - three years.pdf](#)

[Memo\\_to\\_BOS-CSSG\\_FY2027\\_Funding\\_Recommendations.pdf](#)

[Community Support Service Grant CSSG Non-Competitive 5-Year Awards Output.pdf](#)

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)