



STAFF REPORT

Report To: Carson Area Metropolitan Planning Organization **Meeting Date:** April 8, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding a proposed Unified Planning Work Program (“UPWP”) for Carson Area Metropolitan Planning Organization (“CAMPO”) activities during Fiscal Year (“FY”) 2027 and FY 2028. (Kelly Norman, Senior Transportation Planner)

Agenda Action: Formal Action / Motion **Time Requested:** 10 minutes

Proposed Motion

I move to approve the CAMPO FY 2027-2028 Unified Planning Work Program, as presented.

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

CAMPO receives annual funding from the Federal Highway Administration (“FHWA”) and Federal Transit Administration (“FTA”) for regional transportation planning activities. These two funding sources are combined as Consolidated Planning Grant (“CPG”) funds, which reimburse Metropolitan Planning Organizations (“MPO”), like CAMPO, for eligible activities consistent with an approved UPWP. The amount of CPG funds allocated to CAMPO is based on an agreed distribution formula between the Nevada Department of Transportation (“NDOT”), CAMPO, and Nevada’s three other MPOs.

Staff has developed a two-year UPWP for FY 2027 and FY 2028 (July 1, 2026 – June 30, 2028). The UPWP establishes the budget for proposed CAMPO activities and describes how federal CPG funds will be administered. The CPG funds are typically reimbursed at a rate of 95% CPG and 5% required local match. CAMPO is permitted to approve and submit a UPWP covering two years; however, CPG funding is generally only available for acceptance and expenditure in one-year increments.

CAMPO’s Public Participation Plan requires a 30-day public comment period before the UPWP may be approved. The 30- day public comment period opened on March 4 and closed on April 3, 2026. Notice of the public comment period and CAMPO’s March 11 meeting were published on the CAMPO website (www.carsonareampo.com) on March 3, 2026, and in the Record Courier and Nevada Appeal on

Saturday, March 7, 2026. No public comments were received.

Prior to the beginning of each fiscal year, CAMPO must submit a UPWP to NDOT, FHWA, and FTA establishing the budget for proposed activities to be administered throughout the year. A copy of the draft UPWP for FY 2027 through FY 2028 was distributed to each of these organizations and to the Washoe Tribe of Nevada and California for comment. Staff received minor comments from CAMPO members, NDOT, FHWA, and FTA. Changes resulting from those comments are shown and have been incorporated into the final draft.

Applicable Statute, Code, Policy, Rule or Regulation

23 C.F.R. 450.308

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: CAMPO Fund, Unified Planning Work Program account / 2453028-501210.

Is it currently budgeted? No

Explanation of Fiscal Impact: The proposed two-year FY 2027 and FY 2028 UPWP budget is \$956,930. The UPWP budget for FY 2027 is \$352,632 to complete Work Elements 1.0 - 5.0 and requires a 5% local match of \$17,632. The local match will be distributed across the member agencies based on population within CAMPO's metropolitan planning area, as shown in the following table. A new project number will be established for the UPWP.

Alternatives

Decline to approve the CAMPO FY 2027-2028 Unified Planning Work Program and provide an alternative direction to staff.

Attachment(s):

[5D_CAMPO_Exhibit 1 - CAMPO Final UPWP for FY 27 and FY 28.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)