



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** June 18, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed sanitary sewer facilities easement consisting of approximately 3,782 square feet and an access easement (collectively, “Easements”) located on Assessor’s Parcel Number (“APN”) 008-271-04, also known as 3700 HWY 50 East located in Carson City (“Property”), to be granted from William R. Kugler and Colleen S. Coffey, Trustees of The Kugler-Coffey Family 2024 Trust to Carson City at no cost. (Robert Nellis, rnellis@carsoncity.gov and Audrey Link, alink@carsoncity.gov).

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve acceptance of the Easements as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

N/A

Background/Issues & Analysis

The proposed Easements support the Public Works sewer replacement project in the surrounding and adjacent properties, addressing deteriorating sewer mains and improving long-term maintenance access. The completion of the project will reduce the risk of service interruptions, allow for timely maintenance, and ensure the sewer system continues to operate reliably while minimizing disturbance to surrounding properties.

The proposed permanent sanitary sewer facilities easement grants the City the right to access, maintain, construct, reconstruct, remove, operate, and modify, upon, under, over, and across a certain portion of real property located within APN 008-271-04.

The proposed permanent access easement grants the City the right to access the sewer infrastructure located within the (“Easement Area”) upon, under, over, and across a certain portion of real property within APN 008-271-04.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 244.270

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: The Easements are being granted by William R. Kugler and Colleen S. Coffey, Trustees of The Kugler-Coffey Family 2024 Trust, at no cost.

Alternatives

Do not approve acceptance of the Easements and/or provide alternative direction to staff.

Attachment(s):

1. Sewer Easement_al_PDF.pdf

2. Access Easement_al_PDF.pdf

3. APN Maps.pdf

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)