



STAFF REPORT

Report To: Planning Commission **Meeting Date:** June 24, 2026

Staff Contact: Hope Sullivan, Community Development Director

Agenda Title: **LU-2026-0085** For Possible Action: Discussion and possible action regarding a request from the Carson City Public Works Department (“Applicant”) for a special use permit (“SUP”) to allow for the construction of an office and warehouse building and temporary placement of an office trailer on a site zoned Public Regional (“PR”), located at 3320 East 5th Street, Assessor’s Parcel Number (“APN”) 010-031-11. (Heather Manzo, hmanzo@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** N/A

Proposed Motion

I move to approve special use permit LU-2026-0085 based on the ability to make the required findings, and subject to the conditions of approval contained in the staff report.

Board's Strategic Goal

Quality of Life

Previous Action

See attached for additional information.

Background/Issues & Analysis

See attached for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC 18.02.050 (Review); 18.02.0452 (Special Use Permit); 18.04.187 (Table of Permitted Uses); and the CCDS.

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

Attachment(s):

[LU-2026-0085 \(3320 East 5th Street\) PC SR - 6-24-2026](#)

LU-2026-0085 Application

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)