



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** August 12, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding (1) a Subrecipient Agreement (“Agreement”) with Carson City to partially fund the construction of the District 4 – Curry Street / Division Street / 10th Street / 5th Street Rehabilitation Project (“Project”) through \$380,000 in Community Development Block Grant (“CDBG”) funds; and (2) authorization for the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement. (Chris Martinovich, Transportation Manager)

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the Agreement, as presented, and authorize the Transportation Manager to execute the Agreement and any amendments to the Agreement.

Board's Strategic Goal

N/A

Previous Action

June 18, 2026 (Item 22.A) – The Carson City Board of Supervisors (“Board”) approved CDBG funding for Fiscal Year (“FY”) 2027 in the amount of \$392,927, which included \$380,000 for the Project and \$12,927 for grant administration.

May 13, 2026 (Item 5.B) – The Regional Transportation Commission (“RTC”) approved projects in District 4 for Fiscal Year 2027, which included the Project.

Background/Issues & Analysis

Carson City is a CDBG Entitlement grantee and receives funding directly from the U.S. Department of Housing and Urban Development (“HUD”). Effective FY 2024, the City transitioned from a consortium administered by the State of Nevada to receiving its annual CDBG allocation directly from HUD. The City's Finance Department manages the CDBG program. The Agreement authorizes the RTC to receive \$380,000 in CDBG funding for the Project from Carson City and requires the RTC to follow HUD and other federal provisions when completing the Project.

Eligible CDBG activities must meet at least one of three HUD national objectives:

1. Benefit 51% or more of low- to moderate-income (“LMI”) persons.
2. Aid in the prevention or elimination of slum or blight.
3. Address a recent, urgent community development need.

Additionally, Carson City has identified five local objectives for CDBG eligibility, as included in the City's 2023–2028 CDBG Consolidated Plan:

1. Construct ADA-compliant sidewalks.
2. Improve access to public facilities.
3. Provide supportive services to low- to moderate-income households.
4. Reduce blight in low- to moderate-income neighborhoods and/or code enforcement.
5. Provide mental health and/or substance abuse services.

The proposed CDBG-funded component of the Project will construct Americans with Disabilities Act (“ADA”) compliant sidewalks and curb ramps along Division Street between 10th Street and 5th Street, and along 10th Street between Division Street and Carson Street. Replacement of non-ADA-compliant curb ramps is required when completing pavement rehabilitation, and their replacement and the construction of connected sidewalks are supported by the ADA Transition Plan, the Carson City Complete Streets Policy, and the Carson City Master Plan.

The Project is located within Census Tract 1, Block Group 3, where approximately 60 percent of residents qualify as low- and moderate-income under HUD guidelines, satisfying the primary national objective of benefiting 51% or more LMI persons.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277.180, 277A.270

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund, Federal Grant revenue account 2756582-431010, and expenses – CDBG Capital Improvements account 2750620-507010, P303527004 - District 4 Curry, Division, 5th, 10th Rehabilitation.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The Grants Fund will be augmented to include the FY 2027 CDBG Award, and expenses, during the 1st round of budget augmentations, as the amount was not known during budget preparation. Augmentation will include \$380,000 CDBG Revenues and budget for the Project. Funding will be tied to P303527004 - District 4 Curry, Division, 5th, 10th Rehabilitation.

Alternatives

Do not approve the Contract and provide an alternate direction to staff.

Attachment(s):

[5E_RTC_Exhibit 1 - CDBG FY 2026 Sub-recipient Agreement Division-10th ADA Sidewalk.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)