



Agenda Item Report

Legislative Board:

Parks and Recreation
Commission

Date:

June 24, 2026

Contact:

Anthony Host

Agenda Item ID /

Number:

2026-541- / G.2

ITEM TITLE: Consideration and Approval of the Fiscal Year 2026-2027 Parks Commission Meeting Schedule. (Tony Host Parks Director)
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1. EXECUTIVE SUMMARY

The proposed schedule maintains a regular monthly meeting cadence and enables staff to plan agenda items and public engagement opportunities effectively throughout the fiscal year. The proposed schedule is provided below:

July 15
August 19
September 16
October 21
November 18
December 16

The Commission may want to consider cancelling the December due to upcoming holidays.

2. BACKGROUND/HISTORY

The Parks Commission serves in an advisory capacity to the City Council regarding parks, recreation programs, open space planning, capital improvement projects, parkland development, and related policies.

Establishing an annual meeting calendar provides:

Predictability for Commissioners and staff.

Improved public awareness and participation.

Adequate time for review of Capital Improvement Program (CIP) projects.

Coordination with City Council, budget development, and strategic planning processes.

Efficient scheduling of presentations, public hearings, and policy discussions.

Historically, the Parks Commission has met on a monthly basis unless otherwise canceled due to lack of business or holidays.

According to the enabling ordinance of the Parks and Recreation Commission, the Commission shall meet at least monthly, if there is business at hand, at a time and place established by the Commission. Special meetings may be called by the Chairperson or Interim Chairperson of the Commission, City Manager or his or her designee or upon the request of any three (3) Commission members. All meetings of the Commission shall be open to the public and shall conform with the Texas Open Meetings Act, Section 551 of the Government Code.

3. ANALYSIS

Approval of the FY 2026-2027 meeting schedule will establish a framework for conducting Commission business throughout the fiscal year.

4. FINANCIAL IMPACT

N/A

5. STRATEGIC PLAN/GOALS

FUN EXPERIENCES FOR ALL

6. STRATEGIC PLAN OBJECTIVES

Community participation

7. PROS AND CONS

N/A

8. ALTERNATIVES

Amend proposed schedule.

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

Staff recommends approval of the FY 2026-2027 Parks Commission Meeting Schedule as presented.Â

Attachments: