



Agenda Item Report

Legislative Board:

Parks and Recreation
Commission

Date:

June 24, 2026

Contact:

Anthony Host

Agenda Item ID /

Number:

2026-543- / G.1

ITEM TITLE: Election of the Parks Commission Vice Chair (Tony Host, Parks Director)
--

1. EXECUTIVE SUMMARY

According to the Uniform Bylaws, the Parks Commission shall elect from its membership a Vice Chair. The Vice Chair performs duties of the Chair in the Chair's absence. The Chair presides over meetings, sets agendas in coordination with staff, and ensures order and compliance with bylaws.

The elected Vice Chair will serve until the next annual officer election, following the City Council appointment of the next Chair in 2027.

2. BACKGROUND/HISTORY

The Parks Commission annually elects officers to provide leadership and ensure the effective operation of the Commission. The Vice Chair serves as the presiding officer when the Chair is absent and may perform other duties as assigned by the Chair or required by Commission procedures. The election of officers is an important governance function that ensures continuity of leadership and supports the Commission's ability to fulfill its advisory responsibilities to the City Council.

The City Council may appoint both the Chair and Vice Chair of all boards and commissions. City Council appointed Wendy Scott to continue serving as Chair and opted to leave the Vice Chair election to the Commission.

3. ANALYSIS

The selection of a Vice Chair provides an established succession plan for Commission meetings and activities. The Vice Chair assists in maintaining continuity of operations and ensures Commission business can proceed efficiently when the Chair is unavailable.

4. FINANCIAL IMPACT

N/A

5. STRATEGIC PLAN/GOALS

FUN EXPERIENCES FOR ALL

6. STRATEGIC PLAN OBJECTIVES

N/A

7. PROS AND CONS

Pros

- Provides continuity of leadership for the Parks Commission.
- Ensures meetings can be conducted in the Chair's absence.
- Promotes organizational stability and effective governance.
- Supports efficient decision-making and Commission operations.

Encourages leadership development among Commissioners.

8. ALTERNATIVES

N/A

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

Staff recommends election of a Vice Chair.

Attachments:

[2026-R-11 Uniform Bylaws](#)