



Agenda Item Report

Legislative Board: City Council
Date: December 3, 2024
Contact: Anthony Host
Agenda Item ID / Number: 2024-998- / I.6

ITEM TITLE: Deliberation and possible action to authorize the City Manager to negotiate and execute an agreement with DCS Engineering, LLC for RSQ #25-018 Engineering Services for the design of Buda Sportsplex, in an amount not to exceed \$81,800.00 (Parks Director Tony Host and Purchasing Manager AJ Goodson) [PUBLIC TESTIMONY]

1. EXECUTIVE SUMMARY

The City of Buda, following budget discussions with the City Council regarding upgrades to the Buda Sportsplex, released a solicitation for engineering services to solidify the scope of the project. Staff recommends awarding the bid to DCS, which will leverage its strong local presence and deep roots in the Austin Area. With a commitment to quality, sustainability, and community-driven solutions, DCS is dedicated to delivering a design that meets our recreational and growing community needs.

This award is for schematic design only as the intent is to develop conceptual plans for approval by the Parks Commission and City Council before proceeding to final design, bidding, and construction.

2. BACKGROUND/HISTORY

Staff prepared specifications for a Request for Statements of Qualifications. The solicitation was advertised as RSQ #25-018 and published in the Hays Free Press on October 16th & 23rd, 2024. The solicitation was posted on Public Purchase and Bidnet. Seven (7) firms responded with statements that were publicly opened on October 31, 2024. They were:

DCS Engineering, LLC
Halff Associates, Inc.
Freese and Nichols, Inc.
Parkhill Smith & Cooper, Inc. dba Parkhill
Stantec Consulting Services, Inc.
RWB Consulting Engineers
CEI Engineering Associates, Inc.

An evaluation team was assembled to review and score the statements received. The highest ranked firm was DCS Engineering, LLC and an evaluation summary has been attached.

A scope of work and fee schedule was negotiated with the DCS Engineering, LLC and they have placed their signature on the contract (copy attached).

3. ANALYSIS

The City is using its standard form of task order contract that has been approved by the City Attorney.

4. FINANCIAL IMPACT

The total value of the proposed contract is \$81,800.00. The monies will come from the bond funds that were approved by council in October. \$650,000 is earmarked as part of the bond for engineering and design services.

5. STRATEGIC PLAN/GOALS

SAFE, FUN EXPERIENCES FOR ALL - OUTDOOR CAPITOL OF TEXAS

6. STRATEGIC PLAN OBJECTIVES

Top rated facilities of the community

7. PROS AND CONS

Pros: enables the Buda Sportsplex expansion project to begin.

Cons: none.

8. ALTERNATIVES

Deny award and request staff to re-bid or to select the next most qualified respondent.

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

Staff recommends approval of the contract with DCS Engineering.

Attachments:

[25-018 Agreement - Vendor Signed - Final Version.pdf](#)

[25-018 Eval. Scoring Summary.pdf](#)