



Agenda Item Report

Legislative Board: City Council
Date: September 17, 2024
Contact: Alicia Ramirez, City Clerk
Agenda Item ID / Number: 2024-394- / I.13

ITEM TITLE: Deliberation and possible action to accept resignations and to nominate and appoint 2024 members for the mid-term appointments on the City's Boards, Commissions, and Committee: Commission on Aging, Dupre LGC, Main Street Advisory Board, Planning & Zoning Commission (City Clerk Alicia Ramirez) [PUBLIC TESTIMONY]

1. EXECUTIVE SUMMARY

The City Council encourages citizens to participate in their city government through the various boards and commissions. The work done by citizens who serve is a vital part of our city government.

2. BACKGROUND/HISTORY

As part of the Council's initiative to develop and establish a consistent appointment process, the Board and Commission appointments were placed on the same appointment schedule.

Staff Liaisons received notice of resignations from three members of the Commission on Aging (Shar-day Edmond), Main Street Advisory Board (Sarah Rayburn), and Planning & Zoning Commission (Walker Smith). Staff advertised the vacancies with a deadline to apply for September 13. Staff received a total of 11 applications. Several applicants selected multiple boards.

Regarding the Dupre LGC appointment, Mr. Bernardo Saenz was inadvertently not appointed with the May 2024 group and should be re-appointed.

The City Council appointed a Nomination Committee, consisting of Councilmembers Cummings, Daugereau, and Smith, to review the applications and make their recommendations on the various vacancies.

3. ANALYSIS

The duties of each board and commission are outlined in the supplemental report. Several applicants applied for one or more of the City's boards/commissions and committee. Applicant details are also outlined in the supplemental report.

4. FINANCIAL IMPACT

Staff time to coordinate the appointments and advertisement costs at approximately \$1,000 per year.

5. STRATEGIC PLAN/GOALS

OTHER

6. STRATEGIC PLAN OBJECTIVES

N/A

7. PROS AND CONS

Pros: Council may make their nominations and selections from the roster.

Cons: Council may direct staff to seek additional applications.

8. ALTERNATIVES

N/A

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

Staff seeks Council's direction on accepting the resignations and nominating and appointing a member or members to the various board, commission, and committee openings.

Attachments:

[Boards Commissions Descriptions.pdf](#)