



Agenda Item Report

Legislative Board: City Council
Date: December 3, 2024
Contact: Angela Kennedy, Director
Agenda Item ID / Number: 2024-980- / G.2

ITEM TITLE: Adoption of a Resolution establishing a public hearing date to consider approval of capital improvement plans and impact fees for water and wastewater utility infrastructure (Development Services Director/City Engineer Angela Kennedy)

1. EXECUTIVE SUMMARY

The City of Buda has retained Freese & Nichols to conduct the 2024 Impact Fee Update project. Project milestones are identified on the attached schedule. On Tuesday, December 10, 2024, Freese & Nichols will present a proposed 10-year water and wastewater capital improvement plan to the Planning & Zoning Commission for discussion and feedback. To date, the project team has reviewed assembled data that will support calculation of water and wastewater service unit equivalents (based upon water meter size).

To stay on schedule for the previously approved 2024 Water and Wastewater Impact Fee Update project scope of work, the City Council must approve a resolution setting the date for a required public hearing on the updated land use assumptions, capital improvements plan, and updated impact fees for water and wastewater utility infrastructure. A proposed resolution setting the date of this public hearing is attached to this staff report. The recommended date is January 7, 2025.

2. BACKGROUND/HISTORY

In accordance with Chapter 395 of the Texas Local Government Code (Tex. LGC), a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for designated service areas for which it proposes to assess impact fees. On or before the date of the first publication of the notice of the hearing on the land use assumptions and the capital improvements plan, the political subdivision shall make available to the public its land use assumptions the time period of the projections, and a description of the capital improvement facilities that may be proposed.

3. ANALYSIS

The City Council has previously authorized the current ongoing study for the purpose of determining land use, developing a capital improvements plan, and updating impact fees for water and wastewater utility infrastructure. To satisfy the requirements of Tex. LGC Section 395.042, a public hearing must be held for the purpose of considering the proposed capital improvements plan and impact fees for water and wastewater utility infrastructure.

4. FINANCIAL IMPACT

This agenda item is for the purpose of declaring a date of public hearing only. There are no proposed changes to any existing fiscal obligations at this time.

5. STRATEGIC PLAN/GOALS

BALANCED AND INTENTIONAL GROWTH

6. STRATEGIC PLAN OBJECTIVES

Deliver City services in a cost-effective and efficient manner.

7. PROS AND CONS

Pro: This resolution is a required measure to satisfy Tex. LGC Section 395.042. It is consistent with best practices across the state, as well as prior adoptions of impact fees for the City of Buda. This agenda item is presented to allow for the timely scheduling of the required public hearing.

Con: By not approving the proposed resolution, the completion of the 2017 Water and Wastewater Impact Fee Update project would be delayed beyond the attached schedule.

8. ALTERNATIVES

N/A

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

Staff recommends the City Council approved designating a date of public hearing for the purpose of considering amendments to the capital improvements plans and impact fees for water and wastewater utility infrastructure in order Tex. LGC Section 395.042. The recommended date in the attached Resolution is January 7, 2025.

Attachments:

[Resolution - Setting Date for Impact Fee Public Hearing](#)
[Project Schedule_Milestones.jpg](#)