



Agenda Item Report

Legislative Board: City Council
Date: May 5, 2026
Contact: Austin Messerli
Agenda Item ID / Number: 2026-393- / K.5

ITEM TITLE: Deliberation and possible action to authorize the City Manager to execute the proposed Master Services Agreement (MSA) Amendment No. 3 to Cobb, Fendley & Associates, Inc. for the 2021 Bond Program Subsurface Utility Engineering and Utility Coordination contract to increase the amount of the Master Services Agreement from \$150,000 to \$850,000 to account for Subsurface Utility Engineering and Utility Coordination needed for Austin Street, W Goforth Road, and Old Black Colony Road (Capital Improvements Program Manager Austin Messerli, P.E.) [PUBLIC TESTIMONY]

1. EXECUTIVE SUMMARY

City Council approved the Cobb, Fendley & Associates, Inc. Master Services Agreement (MSA) on November 2, 2022, for a total of \$100,000.00, with an approved amendment to increase the amount to \$150,000 and another for a time extension. The City has worked with Cobb, Fendley & Associates, Inc., on eleven (11) Task Orders covering up to eight (8) projects across the 2021 Bond Program, encompassing utility coordination and subsurface utility engineering (SUE). The proposed MSA extension focuses on adding and extending these services to three (3) major projects within the program: Old Black Colony Rd, Austin Ave, and W Goforth Rd.

2. BACKGROUND/HISTORY

A Master Services Agreement with Cobb, Fendley & Associates was approved by Council on November 2, 2022, for a total of \$100,000. With an approved amendment to increase the amount to \$150,000 and another for a time extension, Eleven (11) task orders have been issued to Cobb, Fendley & Associates to perform various levels of Utility Coordination and Subsurface Utility Engineering investigations. Cobb, Fendley & Associates has experience working with the City and multiple teams on the 2021 bond projects: preliminary work on W Goforth Road, Main Street East Extension, RM967 Right Turn Lane, RM967 Deceleration lanes, and Austin Street Reconstruction. Utility coordination and subsurface utility engineering (SUE) is a critical aspect of the design process for identifying utility locations and conflicts within the project area, identifying utility owners, tying utilities to the project survey, and providing this information to the design firms. The Subsurface Utility Engineering data collected often drives key design decisions for infrastructure aspects, which may impact existing utilities, such as gas, electric, or telecom, which may limit construction activities or add costs or time to the project. Utility coordination is a service that works with utility providers and owners to evaluate, estimate, negotiate, and coordinate the relocation of their utilities in preparation for street widenings or other projects.

3. ANALYSIS

The City received 60% design package from W Goforth Rd and Austin St to kick off the next stage of the development process and coordination. Our teams have narrowed the project footprint and anticipated impacts, which is an appropriate time to reevaluate utility impacts, begin relocation discussions, and analyze opportunities to relocate existing utilities to maximize our design. The team

has already utilized the previous MSA capacity in eleven (11) Task Orders and is looking to expand on the previous project knowledge and experience with Cobb, Fendley & Associates, Inc across multiple projects. Task Order amounts are within specific project budgets for Utility Relocation Services, which include Utility Coordination and SUE.

4. FINANCIAL IMPACT

An increase to the Master Services Agreement amount from \$150,000.00 to \$850,000.00, a \$700,000.00 increase. With a negotiated time and materials Task Orders 12-16, with projects, services, and costs.

Task Order 12: Austin St, SUE, \$73,393.00

Task Order 13: Old Black Colony Rd, SUE \$77,671.00

Task Order 14: W Goforth Rd, SUE, \$112,250.00

Task Order 15: Austin St, Utility Coordination, \$117,481.50

Task Order 16: W Goforth Rd, Utility Coordination, \$236,770.75

5. STRATEGIC PLAN/GOALS

IMPROVED MOBILITY

6. STRATEGIC PLAN OBJECTIVES

2.4 Upgrade the quality of City streets

7. PROS AND CONS

Pros: The increased MSA amendment and execution of subsequent Task Orders allow Cobb, Fendley & Associates, Inc. to continue forward with subsurface utility engineering and utility coordination with multiple projects, including W Goforth Rd, Austin St, Old Black Colony Rd, through the 60% phase through 100% plans, along with flexibility in additional project incorporation as needed. Continuing to work with Subsurface Utility Engineering and Utility Coordination ensures quicker integration, greater familiarity with corridors and projects, and a stronger rapport with utility companies.

Cons: Increasing MSA allocates additional City funds that could be used for construction.

8. ALTERNATIVES

If the amendment is denied, the City would choose another firm to provide subsurface utility engineering and utility coordination from the prequalified list, which would lead to delays and unknown cost impacts to the bond projects.

9. REQUESTED ACTION / SUGGESTED MOTION / RECOMMENDATION

To increase the amount of the Master Services Agreement (MSA) with Amendment No. 3 to Cobb, Fendley & Associates, Inc. for the 2021 Bond Program Subsurface Utility Engineering and Utility Coordination from \$150,000 to \$850,000 to account for Subsurface Utility and authorize the City Manager to negotiate and execute subsequent Task Orders for 2021 Bond Projects to an amount of \$850,000.00

Attachments:

