

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 09/02/25	AGENDA ITEM: 4.AB. WR - CO#2 Andrews Refrigeration
DATE PREPARED: 08/28/25	DISTRICT NO.:
STAFF LIAISON: Terry Lowe, Water Resources Director, tlowe@buckeyeaz.gov, (623) 349-6102	
DEPARTMENT: Water Resources	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Council to take action on Change Order No. 2 of the Cooperative Contract Purchase Addendum (CCPA No. 2024054) between the city of Buckeye, an Arizona municipal corporation, and Andrew's refrigeration, Inc. an Arizona corporation; and authorize the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

In September 2023, via the contract between Maricopa County and Andrew's Refrigeration, Inc. (Andrew's), the City of Buckeye entered into CCPA #2024054 with Andrew's for HVAC service and repair in an amount not to exceed (NTE) \$100,000. In December 2023, Council approved Change Order #1 of the contract to increase the NTE from \$100,000 to \$300,000. This fiscal year (FY) 24 increase was necessary to complete the department's regular maintenance and repair of HVAC units, and to complete the unplanned purchase and installation of a new HVAC unit to replace a failed unit.

As part of the Wastewater Utility's ongoing regular maintenance and asset management practices, the department is now requesting Council approve Change Order #2 to increase the FY24 NTE from \$300,000 to \$600,000 for FY26 & FY27. This increase will provide for the replacement of 7 HVAC units that have reached their operational life cycle, and for the regular repair and maintenance of 15 additional HVAC units throughout FY26 and FY27.

BENEFITS:

Maintaining the Department's HVAC assets and providing a safe work environment to city staff.

FUTURE ACTION:

N/A.

FINANCIAL IMPACT STATEMENT:

The repair and replacement program associated with this contract will not exceed \$600,000. The total cost for FY 26 is \$300,000, and the total cost for FY27 is \$300,000.

CURRENT FISCAL YEAR TOTAL COST:

\$300,000

40013226-520543 = \$150K

40013229-520543 = \$150K

BUDGETED:

Yes

FISCAL YEAR:

FY26

FUND/DEPARTMENT:

40013226-520543; 40013229-520543

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. 2024054- CO Andrew's Refrigeration.pdf](#)