

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 09/16/25	AGENDA ITEM: 4.D. CSD - Cooperative Contract Change Order for Balzic Enterprises LLC - not to exceed amount of \$800,000
DATE PREPARED: 09/11/25	DISTRICT NO.: All
STAFF LIAISON: Kelby Mieras, Deputy Director, kmieras@buckeyeaz.gov, (623) 349-6617	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Council to take action on Change Order No. 2 to the Cooperative Contract Purchasing Addendum (CCPA) (Contract No. 2025066) between the City of Buckeye, an Arizona municipal corporation, and Balzic Enterprises LLC, an Arizona limited liability company, for youth and adult sports program t-shirts and jerseys, Kids Base program shirts and other Community Services Department (CSD) program apparel; and authorize the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

Community Services is requesting approval of Change Order No. 2 to the Cooperative Contract Purchase Addendum (CCPA) No. 2025066 with Balzic Enterprises LLC. The change order increases the not to exceed amount by \$605,000 (from \$195,000 to \$800,000), while maintaining all original terms and conditions of the contract.

This increase is necessary to fund apparel purchases from FY26 through FY28 for youth and adult sports program t-shirts and jerseys, youth programs t-shirts and other CSD program apparel. Council's approval does not authorize any specific purchase, but rather establishes the maximum expenditure limit for the life of the contract through FY28. This ensures staff can issue purchase orders promptly once funds are appropriated, eliminating the need for additional Council action in FY27 and FY28.

BENEFITS:

The CCPA allows for flexibility in procuring apparel purchases in a timely and cost-effective manner to provide uniforms and apparel for Community Services program participants.

FUTURE ACTION:

No future action is needed from Council. Approval of this change order authorizes the purchase of apparel for Community Services programs and uniforms through FY28, consistent with the cooperative contract term.

FINANCIAL IMPACT STATEMENT:

The current CCPA of \$195,000 has been utilized for prior apparel purchases. Increasing the not to exceed amount by \$605,000 will fund remaining FY26 apparel needs and projected expenditures in FY27 and FY28. The FY26 adopted budget included \$200,400 for apparel needs. Staff estimated future needs by the balance on the CCPA and projected the remaining needs over three years and added a twenty percent increase as well as another \$80,000 to account for program growth. Community Services

will continue to request funds in future budget years to support these programs.

CURRENT FISCAL YEAR TOTAL COST:

\$200,400 is budgeted in FY26. The additional \$605,000 increase will support expenditures through the term of the cooperative contract in FY27 & FY28.

BUDGETED:

Yes

FISCAL YEAR:

FY26

FUND/DEPARTMENT:

10004150, 10004153, 10004154, 10004160

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. 2025066 CCPA Balzic Enterprise LLC.pdf](#)