

**CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT**

MEETING DATE: 09/16/25	AGENDA ITEM: 4.C. CSD - Cooperative Contract Change Order for Century Graphics - not to exceed \$690,000 through FY28
DATE PREPARED: 09/11/25	DISTRICT NO.: All
STAFF LIAISON: Kelby Mieras, Deputy Director, kmieras@buckeyeaz.gov, (623) 349-6617	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Council to take action of Change Order No. 2 to the Cooperative Contract Purchase Addendum (CCPA) (Contract No. 2025006) between the City of Buckeye, an Arizona municipal corporation, and Century Graphics Inc., an Arizona corporation for printing services; and authorize the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

Community Services is requesting approval of change order no. 2 to the Cooperative Contract Purchase Addendum (CCPA) No. 2025006 for Century Graphics Inc. With exception of increasing the Not to Exceed amount from \$240,000 to \$690,000 (increase of \$450,000), all original terms and conditions of the CCPA No. 2025006 will remain the same. This increase will allow for budgeted purchases between FY26 through FY28 for printing services for the Eye on Buckeye publication.

Council is not approving any specific purchase; only approving the maximum dollar amount that can be spent through the life of the contract, which goes through FY28. By approving this CCPA, the Community Services Department will not need to return to council for approval in FY27 and FY28 and the contract will be in place for purchase orders to be issued as soon as funds are available to expedite the purchase process and printing services.

BENEFITS:

The CCPA allows for procuring printing services in a timely and cost-effective manner to provide the city-wide Eye on Buckeye publication to our residents.

FUTURE ACTION:

No future action is needed from Council. Approving the CCPA will allow the Community Services Department to purchase printing services through FY28 which aligns with the terms of the cooperative contract.

FINANCIAL IMPACT STATEMENT:

The current CCPA amount is \$240,000 and those funds were expended from previous year's printing services and the first edition of the Eye on Buckeye in FY26. Increasing the amount by \$450,000 will allow for printing services through the remainder of FY26 and expenditures projected in FY27 and FY28. The current budget in FY26 for printing services is \$151,000. Staff projected the expenditures for FY27 and FY28 by multiplying that amount by three years and added \$47,000 to account for growth and increased costs. Community Services will continue to request funds in future budget years to support this publication.

CURRENT FISCAL YEAR TOTAL COST:

\$151,000 budgeted in FY26. However, the increase of \$450,000 through the life of the cooperative contract will cover FY27 & FY28.

BUDGETED:

Yes

FISCAL YEAR:

FY26

FUND/DEPARTMENT:

10004150-523056

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. CO #2 2025006.pdf](#)