

**CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT**

MEETING DATE: 07/01/25	AGENDA ITEM: 4.AF. PMO - CIP No. 107540 Public Safety Headquarters and CIP No. 107670 Public Safety Training Facility - Design Concept Report (DCR) - Architects Design Group, LLC
DATE PREPARED: 07/01/25	DISTRICT NO.: To Be Determined
STAFF LIAISON: Anwar Albandak, Project Manager, aalbandak@buckeyeaz.gov, (480) 458-7007	
DEPARTMENT: Program Management Office	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Council to take action on the Professional Services Agreement (PSA) (Contract No. 32500022) between the City of Buckeye, an Arizona municipal corporation, and Architects Design Group, LLC, a Florida limited liability company, related to the design and civil engineering services for Capital Improvement Program (CIP) Project No. 107540 Public Safety Headquarters and CIP Project No. 107670 Public Safety Training Facility; and authorize the City Manager to execute and deliver said Agreement on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

The City of Buckeye seeks to identify a suitable site or combination of sites for the future construction of a comprehensive Public Safety Training Facility. This facility will support the training and operational needs of the City's public safety departments and is intended to serve as a long-term, multi-functional asset.

Key program components will consider a driving track, a fire station, Class A and Class B burn buildings, a simulation house, a large gym with full locker room facilities, an outdoor training area with a standard 400-meter running track, a K-9 training area, vehicle and equipment storage and maintenance facilities, and administrative buildings with space for command training, classrooms, and auditoriums. A firing range and dispatch center are specifically excluded from the current scope of design.

A threat analysis will be conducted at the outset of the design phase to determine necessary force protection measures. The first major deliverable under this project is a DCR, which will include a comprehensive needs assessment—covering staffing, training, and assets—alongside a space summary, site development considerations, cost comparisons, and a phased implementation strategy.

The DCR will inform subsequent design and construction phases, and any facility components not identified within the DCR will be considered out of scope for this project. The total amount to be paid under this PSA shall not exceed \$325,290.00, including a contract value of \$295,290.00 and Owner's Contingency of \$30,000.00.

BENEFITS:

The new facility addresses the lack of adequate training space needed to support long-term growth. It will enable Police and Fire departments to conduct training more efficiently, enhancing their ability to serve the community effectively as the City expands.

FUTURE ACTION:

Following completion of the Design Concept Report, the City will evaluate site recommendations, finalize the facility program, determine phasing and design priorities. Subsequent steps will include initiating detailed design, securing funding, and beginning phased construction based on the identified needs and growth projections.

FINANCIAL IMPACT STATEMENT:

The project is programmed in the Fiscal Year (FY) 26 CIP and is funded through General Obligation (GO) Bonds. The total cost of the PSA shall not exceed \$325,290.00. Funding will be split evenly between the following two CIP projects:

- CIP Project No. 107540 – Public Safety Headquarters
GL Account: 50222140-543248
Amount: \$162,645.00
 - CIP Project No. 107670 – Public Safety Training Facility
GL Account: 50222140-543249
Amount: \$162,645.00
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CURRENT FISCAL YEAR TOTAL COST:

The project is programmed in the Fiscal Year (FY) 26 CIP and is funded through General Obligation (GO) Bonds. The total cost of the PSA shall not exceed \$325,290.00. Funding will be split evenly between the following two CIP projects:

- CIP Project No. 107540 – Public Safety Headquarters
GL Account: 50222140-543248
Amount: \$162,645.00
 - CIP Project No. 107670 – Public Safety Training Facility
GL Account: 50222140-543249
Amount: \$162,645.00
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BUDGETED:

Yes

FISCAL YEAR:

FY 26

FUND/DEPARTMENT:

50222140-543248 (GO) AND/OR 50222140-543249 (GO)

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. 32500022- ADG.pdf](#)