

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 09/02/25	AGENDA ITEM: 4.T. FD - Contract No. 32500061 between the City of Buckeye and Jensen Hughes, Inc.
DATE PREPARED: 08/28/25	DISTRICT NO.: All
STAFF LIAISON: Jake Rhoades, Fire Chief, jrhoades@buckeyeaz.gov, (623) 349-6700	
DEPARTMENT: Fire	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
 Council to take action on approving and ratifying the Professional Services Agreement (Contract No. 32500061) between the City of Buckeye, an Arizona municipal corporation, and Jensen Hughes, Inc., a Maryland corporation, relating to the development of a comprehensive fire and emergency master plan; and authorizing the City Manager to execute and deliver said Agreement on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

The Fire Department is requesting approval and ratification of the contract between the City of Buckeye and Jensen Hughes, Inc.; relating to the development of a comprehensive fire and emergency master plan that provides direction and guidance for improving service delivery over the next 15 years and beyond.

BENEFITS:

As our city and department continue to grow, maintaining public safety operations is a top priority making a fire and emergency master plan essential. A comprehensive fire and emergency master plan is vital for our organization to proactively address a range of potential threats, from fires to natural disasters. It encompasses measures for hazard identification, clear evacuation routes, emergency response procedures, and communication strategies. This proactive planning not only safeguards employees and assets, potentially reducing injuries and minimizing property damage, but also ensures regulatory compliance.

Furthermore, a well-defined plan enhances business resilience by mitigating operational downtime, protecting a company's reputation, and streamlining recovery efforts after an incident. Regular training and drills, alongside utilizing technology like emergency communication systems and risk assessments, are crucial for maintaining an effective and adaptable plan that allows for our continued growth, ultimately fostering a safer and more prepared environment for all stakeholders.

FINANCIAL IMPACT STATEMENT:

This request aligns with the Department's Council approved budget and allows for the execution of funds as projected. The approved budget for FY-26 is \$323,000.

CURRENT FISCAL YEAR TOTAL COST:

\$323,000

BUDGETED:

Yes

FISCAL YEAR:

2026

FUND/DEPARTMENT:

10002140-530037

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. 32500061- Jensen Highes, Inc..pdf](#)