

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 06/17/25	AGENDA ITEM: 4.AB. PMO - CIP No. 104510 and 109050 Adjustment of Allowance Funds for Contract No. 2023122A and Contact No. 2023122B.
DATE PREPARED: 06/16/25	DISTRICT NO.: 6
STAFF LIAISON: Allyson Camillucci, Contract Project Manager, acamillucci@buckeyeaz.gov, (623) 633-4149	
DEPARTMENT: Program Management Office	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Council to take action on Change Order No. 1 of the Professional Services Agreement (Contract No. 2023122A) and Change Order No. 1 of the Professional Services Agreement (Contract No. 2023122B) between the City of Buckeye, an Arizona municipal corporation, and Ardurra Group, Inc., a Florida corporation, related to the design and civil engineering services for Capital Improvement Program (CIP) Project No. 109050: Jackrabbit Trail – McDowell to Thomas and CIP Project No. 104510: McDowell Road – Jackrabbit Trail to Tuthill Wash; and authorize the City Manager to execute and deliver said Change Orders on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

Change Order No. 1 to Contract Nos. 2023122A and 2023122B will authorize Ardurra Group, Inc. to perform additional post-design civil engineering services required for construction on McDowell Road – from Jackrabbit Trail to Tuthill Wash (Contract No. 2023122A). These services fall outside the original contract scope.

Contract No. 2023122A lacks sufficient funding to cover this added work, while Contract No. 2023122B includes unused allowance funds that are not expected to be fully utilized. This change reallocates \$63,877.00 from Contract No. 2023122B to Contract No. 2023122A, increasing the not-to-exceed (NTE) amount of Contract No. 2023122A from \$577,837.50 to \$641,714.50, and decreasing the NTE amount of Contract No. 2023122B from \$2,269,385.00 to \$2,205,508.00.

The scope includes product submittal reviews, responses to Requests for Information, additional Dry Utility Coordination, and support for Design Change Directives and Field Change Directives. All services will be provided on a Time-and-Materials basis.

BENEFITS:

These Change Orders will allow Ardurra Group, Inc. the necessary approval to begin civil engineering Post-Design Services aligning with the timeline of this project.

FUTURE ACTION:

Completion of delivery for civil engineering and design Post Design Services will assist in the overall construction for this Project.

FINANCIAL IMPACT STATEMENT:

The project is programmed in the Capital Improvement Program for Fiscal Year 2025. These changes increase the not-to-exceed amount of Contract No. 2023122A by \$63,877.00, from \$577,837.50 to \$641,714.50, and decrease the not-to-exceed amount of Contract No. 2023122B by \$63,877.00, from

\$2,269,385.00 to \$2,205,508.00.

CURRENT FISCAL YEAR TOTAL COST:

The project is programmed in the Capital Improvement Program for Fiscal Year 2025. These changes increase the not-to-exceed amount of Contract No. 2023122A by \$63,877.00, from \$577,837.50 to \$641,714.50, and decrease the not-to-exceed amount of Contract No. 2023122B by \$63,877.00, from \$2,269,385.00 to \$2,205,508.00.

BUDGETED:

Yes

FISCAL YEAR:

FY 25

FUND/DEPARTMENT:

5021-50213170-543173 TBD

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[4.R. ENG - Design of McDowell Road - Jackrabbit Trail to Tuthill Wash; and Jackrabbit Trail - McDowell to Thomas; CIP 104510.pdf](#)

[CIP104510_McDowellRdJackrabbitTrl_8x10 \(1\).pdf](#)

[Contract No. 2023122A CO 1- Ardurra.pdf](#)

[Contract No. 2023122B CO 1- Ardurra.pdf](#)