

**CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT**

MEETING DATE: 09/02/25	AGENDA ITEM: 4.U. PD - Addendum to Outside Contract (AOC) 32600017, between the Buckeye Police Department and Virtra Inc. - Public Safety Software
DATE PREPARED: 08/28/25	DISTRICT NO.:
STAFF LIAISON: Robert Sanders, Police Chief, rsanders@buckeyeaz.gov, (623) 349-6430	
DEPARTMENT: Police	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Council to take action on Change Order No. 1 to the Addendum to Agreement (Contract No. 32600017) between the City of Buckeye, an Arizona municipal corporation, and Virtra, Inc., a Nevada corporation, to approve incorporating Quote No. 00010594 into the initial agreement for a software service plan renewal to the existing Virtra Training Simulator; and authorizing the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

The Police Department seeks to establish a change order to No. 332600017, with Virtra Inc. for purchasing the software service plan renewal to the existing VirTra Training Simulator for Fiscal Year 2026. This contract will provide the renewal software and maintenance to the simulator, enabling the department to virtually train for public interactions and critical incidents during police operations within the City of Buckeye.

BENEFITS:

The use of the Virtra Training Simulator and its related accessories by the police department serves multiple purposes, particularly in enhancing officer preparedness, decision-making, and community safety. The 360° Immersion simulates highly realistic environments, improving situational awareness, exposing officers to high-stress, and unpredictable encounters that mimic real-life threats, helping them build emotional and psychological resilience.

FUTURE ACTION:

Buckeye Police Department will issue a purchase order using appropriated funds to procure the VirTra Software Service Plan Renewal at the quoted amount.

FINANCIAL IMPACT STATEMENT:

The total cost for the purchase of the software service plan renewal to the existing Virtra Training Simulator with Virtra Inc. is incorporated into the existing contract no. 332600017, the not to exceed amount of the change order will be updated to \$276,505.24, for Fiscal Year 2026. Funding for this purchase is available and budgeted in the Police Department's FY26 GL "Software Maintenance." This investment includes software maintenance, support, remote assistance, upgrades and accessories.

CURRENT FISCAL YEAR TOTAL COST:

\$276,505.24

BUDGETED:

Yes

FISCAL YEAR:

26

FUND/DEPARTMENT:

10002121-520030

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Quote 10594 Buckeye AZ, V-300 ACCESS Service Plan, Third Year_V1.pdf](#)

[Contract No. 32600017- Virtra, Inc.pdf](#)