

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 04/07/26	AGENDA ITEM: 4.G. DS - Airport Specific Area Plan Contract Amendment
DATE PREPARED: 04/08/26	DISTRICT NO.: District No. 1
STAFF LIAISON: Mandy Woods, Principal Planner, swoods@buckeyeaz.gov , (623) 640-6093	
DEPARTMENT: Development Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
 Council to take action on Change Order No. 1 to the Professional Services Agreement (Contract No. 32600032) between the City of Buckeye, an Arizona municipal corporation, and Logan Simpson Design, Inc., an Arizona corporation, related to the Airport Specific Area Plan; and authorizing the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

GOALS AND OBJECTIVES FOR THE STRATEGIC PLAN FOCUS AREAS:

Economic Growth

SUMMARY

PROJECT DESCRIPTION:

The City's Development Services Department is working with consultant Logan Simpson Design, Inc. to develop an area plan for the land surrounding the Buckeye Municipal Airport. Preparation of this Airport Specific Area Plan began in February 2026 under a contract totaling \$235,064. This Council action amends Contract No. 32600032 by \$50,000, from \$235,064 to \$285,064, incorporating the allowance for additional services that were included in Exhibit B of the Original Agreement - Fee Proposal, but was excluded from the original not-to-exceed amount. The additional services are primarily intended for enhanced community engagement, a mobile immersion lab interactive and facilitated virtual reality fly-through showcasing final design concepts developed through the Airport Specific Area Plan planning process. Council approval is required, as this amendment increases the total value of the contract with Logan Simpson Design, Inc. beyond \$250,000 to \$285,064. The Airport Specific Area Plan is anticipated to be completed by the first quarter of 2027.

BENEFITS:

This contract amendment will allow for the option to engage in the additional services portion of the Original Agreement, which provides for enhanced community engagement, including a mobile immersion lab interactive and facilitated virtual reality fly-through showcasing final design concepts developed through the Airport Specific Area Plan planning process.

FUTURE ACTION:

The Airport Specific Area Plan planning process will involve a series of public engagement meetings as well as Council and Planning and Zoning Commission workshops. A Council Workshop, where staff and the consultant will solicit Council feedback on the Airport Activity Center boundary and key considerations for the development of the plan, is planned for late April. A Planning and Zoning workshop is expected to occur in May, followed by stakeholder meetings and community open houses throughout the summer, and an additional Council workshop in late summer.

FINANCIAL IMPACT STATEMENT:

Approval of the amendment will authorize expenditure of an additional \$50,000, bringing the total project cost to \$285,064. The additional \$50,000 will come from the existing Development Services Department

budget. No additional budget authority is required.

FINANCIAL IMPACT STATEMENT:

N/A

CURRENT FISCAL YEAR TOTAL COST:

\$285,064

BUDGETED:

Yes

FISCAL YEAR:

FY 25/26

FUND/DEPARTMENT:

Supplemental-Professional Services Development Fund Code: 10005183-530037

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[contract no. 32600032.pdf](#)