

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 06/17/25	AGENDA ITEM: 4.A. CS - Resolution 27-25 authorizing the renewal of the Community Action Program (CAP) IGA.
DATE PREPARED: 06/16/25	DISTRICT NO.: All
STAFF LIAISON: Krystian Zebrowski, Human Services Manager, kzebrowski@buckeyeaz.gov, (623) 349-6608	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
 Council to take action on Resolution No. 27-25 approving Amendment No. 3 to the Intergovernmental Agreement with Maricopa County administered by its Human Services Department relating to the Community Action Program; and authorizing the Mayor to execute and deliver said Agreement on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

On June 21, 2022, City Council approved Resolution No. 49-22, authorizing an Intergovernmental Agreement (IGA) between the City of Buckeye and Maricopa County Human Services. This agreement reinstated the Community Action Program (CAP) in Buckeye after it had been relocated to Gila Bend by the County in June 2012. Since 2022, the Council has annually renewed the IGA to continue providing rental and utility assistance to residents experiencing hardship.

Resolution 27-25 proposes to extend the partnership with Maricopa County through Fiscal Year 2026. Under the terms of the IGA, Maricopa County will allocate \$165,000 to the City to support staffing for the CAP. These funds help cover salaries for one Social Services Coordinator and two caseworkers who provide direct case management services. Staff assess client eligibility, administer emergency rental and utility assistance, and make referrals to other west valley service providers. They also work to identify service barriers and collaborate with partners to find solutions that connect residents to critical resources.

BENEFITS:

Approval of the third amendment to the IGA will secure up to \$165,000 in funding to support the Community Action Program (CAP) services in Buckeye. These services include emergency rental and utility assistance and broader case management for residents in crisis. Beyond the \$165,000 to cover administrative costs, the County provides funds for the assistance programs. In FY24, the County provided nearly \$790,000 in direct rental and utility assistance to nearly 1,400 individuals across 450 Buckeye households. Similar levels of support are anticipated in FY25 as we wrap up the fiscal year.

FUTURE ACTION:

The proposed amendment covers a one-year term from July 1, 2025, through June 30, 2026. Staff will provide updates to Council on program outcomes through weekly reports and monthly performance metrics.

FINANCIAL IMPACT STATEMENT:

Maricopa County will contribute up to \$165,000 towards staffing costs for social services. This funding offsets about 24% of the total program administration and operational costs, with the remaining 76% funded by the City's General Fund.

CURRENT FISCAL YEAR TOTAL COST:

Funds to operate and administer the Community Action Program are budgeted in org 30604150. The \$165,000 in revenue from Maricopa County is budgeted in GL#30604150 421400 (County Distribution).

BUDGETED:

Yes

FISCAL YEAR:

25/26

FUND/DEPARTMENT:

30604150-421400

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[FY26 IGA Amendment 3 CAP with City of Buckeye 5-2-25.docx](#)

[Resolution 27-25 authorizing the renewal of the Community Action Program \(CAP\) IGA.docx](#)