

**CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT**

MEETING DATE: 09/02/25	AGENDA ITEM: 4.W. PMO - CIP No. 109630 Downtown Improvement Program Utilities - Design Concept Report (DCR)
DATE PREPARED: 08/28/25	DISTRICT NO.: 1
STAFF LIAISON: James Braveboy Jr., Project Manager, jbraveboyjr@buckeyeaz.gov (480) 489-6293	
DEPARTMENT: Program Management Office	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Council to take action on the Professional Services Agreement (Contract No. 32500094) between the City of Buckeye, an Arizona municipal corporation, and Harrington Planning & Design, LLC (HD+P), an Arizona limited liability company, related to the Capital Improvement Program (CIP) Project No. 109630, Downtown Buckeye Improvement Program Utilities - Design Concept Report (DCR) in alignment with the Downtown Buckeye Specific Area Plan (DSAP); and authorize the City Manager to execute and deliver said Agreement on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

The DCR will provide a strategic framework for revitalizing the downtown area through coordinated infrastructure planning, urban design concepts, and community engagement. Developed in partnership with HD+P and Dibble, the report will align with the DSAP, address utility and streetscape needs, and deliver clear, phased recommendations for a vibrant, connected, and sustainable downtown.

BENEFITS:

The Downtown Buckeye DCR will provide a clear, coordinated vision for revitalizing the downtown area, guiding infrastructure improvements, economic development, and community amenities. By aligning with the Downtown Buckeye Specific Area Plan (also known as DSAP), incorporating stakeholder input, and addressing utility and streetscape needs, the DCR will support phased, cost-effective investments that enhance connectivity, sustainability, and the overall quality of life for residents and visitors.

FUTURE ACTION:

Future actions may include City Council consideration of design contracts, construction agreements, and funding allocations for phased implementation of improvements identified in the DCR.

FINANCIAL IMPACT STATEMENT:

The Project is programmed in the Capital Improvement Program (CIP) under 50213170-543267 for Fiscal Year (FY) 2026 as CIP Project No. 109630 Downtown Improvement Program Utilities - Design Concept Report (DCR). The total cost of this Agreement is not-to-exceed (NTE) \$600,000.00 with \$560,325.00 in contract to HD+P with \$39,675.00 in owner's contingency.

CURRENT FISCAL YEAR TOTAL COST:

The Project is programmed in the CIP under 50213170-543267 for FY 26 as CIP project No. 109630 Downtown Improvement Program Utilities - Design Concept Report (DCR). The total cost of this agreement is NTE \$600,000.00 with \$560,325.00 in contract to HD+P with \$39,675.00 in owner's contingency.

BUDGETED:

Yes

FISCAL YEAR:

FY 26

FUND/DEPARTMENT:

50213170-543267

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[CIP109630.pdf](#)

[Contract No. 32500094- Harrington Planning & Design, LLC.pdf](#)