

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 07/01/25	AGENDA ITEM: 4.C. DS - Shums Coda On-Call Consulting Contract Change Order No.1
DATE PREPARED: 07/01/25	DISTRICT NO.:
STAFF LIAISON: Brian Craig, Development Services Director, bcraig@buckeyeaz.gov (623) 692-7616	
DEPARTMENT: Development Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Council to take on Change Order No. 1 to the On-Call Consulting for Engineering and Architectural Services Contract (No. 2022003A.48) between the City of Buckeye, an Arizona municipal corporation, and Shums Coda Associates, Inc., a California corporation, related to building plan review services for Fiscal Year 2024-2025; and authorizing the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

The Development Services Department is requesting approval of Change Order No. 1 to increase the do not exceed amount by \$100,000 from \$200,000 to \$300,000 and to ratify ongoing work through the end of the task orders term to end on June 30, 2025 for FY25 Building Plan Review services. Shums Coda provided assistance with Building Plan Review for Fiscal Year 2024-2025. The total amount already paid under this task order does not exceed \$200,000.00.

BENEFITS:

To maintain or exceed customer service expectation in the Development Services Department.

FUTURE ACTION:

None

FINANCIAL IMPACT STATEMENT:

10005180-520056 - \$100,000.00

BUDGETED:

Yes

FISCAL YEAR:

2025

FUND/DEPARTMENT:

10005180-520056

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract No. 2022003A.48 to 3 CO 1- Shums Coda.pdf](#)