

CITY OF BUCKEYE
Council Workshop Agenda
COUNCIL ACTION REPORT

MEETING DATE: 04/21/26	AGENDA ITEM: 2.C. PMO - Cost Recovery Ordinance Workshop
DATE PREPARED: 04/16/26	DISTRICT NO.: All
STAFF LIAISON: Riley Quinlan, Deputy Director of CIP, rquinlan@buckeyeaz.gov, (623) 695-4555	
DEPARTMENT: Program Management Office	AGENDA ITEM TYPE: Workshop Item

TIME NEEDED: 30 Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Presentation and discussion of the City's proposed Cost Recovery Ordinance and implementation framework. (Approximate time: 30 minutes)

GOALS AND OBJECTIVES FOR THE STRATEGIC PLAN FOCUS AREAS:
Infrastructure

SUMMARY

PROJECT DESCRIPTION:

This workshop provides an overview of the proposed Cost Recovery Ordinance and its integration into the City's Capital Improvement Program (CIP). The ordinance establishes a consistent, legally compliant framework to allocate a proportionate share of arterial roadway costs to properties that directly benefit from those improvements.

The ordinance defines qualifying costs to include design, right-of-way acquisition, engineering, construction, and related infrastructure improvements. Implementation includes a transparent process with Council oversight, including a Determination of Necessity, public hearing, and final assessment adoption upon project completion. Assessments are recorded as a lien and are due upon development-related triggers such as site plan approval, platting, permitting, or rezoning.

The workshop will also highlight current CIP projects anticipated for cost recovery and outline next steps toward Council consideration and implementation.

BENEFITS:

The approach is based on the principle that "growth pays for growth," allowing the City to construct infrastructure in advance of development while recovering eligible costs at the time development occurs and aligns with Arizona Revised Statutes.

FUTURE ACTION:

Staff will return to Council on 05/05/2026 for formal consideration and approval of the Cost Recovery Ordinance, followed by implementation through CIP projects and development processes.

FINANCIAL IMPACT STATEMENT:

The Cost Recovery Ordinance will offset City-funded capital costs by allocating a proportional share of eligible infrastructure expenses to benefiting properties at the time of development.

CURRENT FISCAL YEAR TOTAL COST:

N/A

BUDGETED:

Yes

FISCAL YEAR:

N/A

FUND/DEPARTMENT:

N/A

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[26-0421 - Cost Recovery Workshop Presentation.pptx](#)