

**CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT**

MEETING DATE: 07/07/26	AGENDA ITEM: 4.J. FIN - Approval and Authorization of Contract Award and Contract Changes for Anticipated Expenditures
DATE PREPARED: 07/07/26	DISTRICT NO.: ALL
STAFF LIAISON: Kevin Custer, Deputy Finance Director, kcuster@buckeyeaz.gov, (623) 349-6128	
DEPARTMENT: Financial Services	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Council to take action to authorize the City Manager or his designee to award, execute and deliver contracts and contract changes to those contracts and projects identified in the attached list as may be required for anticipated expenditures under those contracts and projects.

GOALS AND OBJECTIVES FOR THE STRATEGIC PLAN FOCUS AREAS:

Fiscal Responsibility

SUMMARY

PROJECT DESCRIPTION:

With this action, Council authorizes purchases exceeding \$250,000.00 or contract change orders in excess of 10% of the amount of the contracts, for administrative award for the contracts and projects identified in the attached list, up to the new not-to-exceed amounts listed, in accordance with Sections 24-1-7, 24-1-8, and 3-1-5 of the City Code. By approving this action, Council authorizes the City Manager or designee to administratively award and execute contracts and future amendments up to the not-to-exceed amounts listed on the attached document titled FY2027 Administrative Award.

The current versions of the referenced contracts on the attached list are on file in the City Clerk's Office.

BENEFITS:

Previously, departments did not conduct contract-specific fiscal year spending projections. This resulted in unanticipated delays in the expenditure of already appropriated funds due to the requirements outlined in the City Code above, and each department was required to bring each contract individually before Council for approval.

This authorization for administrative award will assist with efficient execution and delivery of City operations and priorities. This action will also eliminate duplicative administrative burden for the separate consideration of each of these agreements as separate Council actions.

FUTURE ACTION:

The City Manager or their designee will authorize and sign contracts and change orders to existing contracts identified in the attached list up to the new identified not-to-exceed and project amounts listed as required for the delivery of goods and services under the scope of these agreements.

FINANCIAL IMPACT STATEMENT:

This action does not bind the City to any costs. The authorized contracts and contract changes are for awarding authority and future expenditures under the contracts and projects will be encumbered upon issuance of a purchase order drawing from appropriated budgets.

CURRENT FISCAL YEAR TOTAL COST:

As funded and appropriated.

BUDGETED:

Yes

FISCAL YEAR:

2027

FUND/DEPARTMENT:

Various

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[FY2027 Administrative Award.pdf](#)