

CITY OF BUCKEYE
Regular Council Meeting
COUNCIL ACTION REPORT

MEETING DATE: 01/20/26	AGENDA ITEM: 4.H. PW - Custodial Services Contract, Change Order #1
DATE PREPARED: 01/20/26	DISTRICT NO.:
STAFF LIAISON: Amy Murray, Public Works Director, amurray@buckeyeaz.gov, (623) 349-6835	
DEPARTMENT: Public Works	AGENDA ITEM TYPE: Consent Agenda Items / New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Council to take action on Change Order No. 1 to the Cooperative Contract Purchase Addendum (CCPA No. 32600066) between the City of Buckeye, an Arizona municipal corporation, and CCS Facilities Services – Arizona, Inc., a Delaware corporation, for Citywide Custodial Services; and authorize the City Manager to execute and deliver said Change Order on behalf of the City of Buckeye.

SUMMARY

PROJECT DESCRIPTION:

On June 1, 2025, the City entered Contract No. 32600066 with CCS Facility Services – Arizona Inc. to provide custodial services at buildings Citywide, including parks restroom buildings, offices and public facilities. The services provided also include quarterly carpet and window cleaning. The frequency of custodial service is based on the needs of each facility and ranges from daily to once-a-week service. This contract was issued for a short period of time to align with the underlying cooperative agreement which was being renegotiated and extended.

Change Order #1 proposes extending the contract term through June 1, 2030, and increases the contract not-to-exceed amount by \$3,737,980.36, for a total not-to-exceed amount of \$3,962,980.36 for the duration of the contract term. The revised contract term will align our contract term and expenditures with the term of the CCPA.

BENEFITS:

Approval of the change order will allow for the continuation the existing service that are already in place Citywide.

FUTURE ACTION:

For the duration of the contract term the City will continue to issue Purchase Orders against this contract. Before the contract expires the City could establish a new contract or hire the staff necessary to perform this service in house.

FINANCIAL IMPACT STATEMENT:

Funds to continue the contract are available budgeted in the current fiscal year.

Initial Contract Amount: \$225,000

Amount of this Change Order: \$3,737,980.36

Total Contract Amount: \$3,962,980.36

The table below, is a 5-year estimated cost for custodial services, including an annual 7% escalation.

Custodial Services:

FY 2026 \$650,000.00 (currently budgeted)

FY 2027 \$695,500.00 (estimated)
FY 2028 \$744,185.00 (estimated)
FY 2029 \$796,277.95 (estimated)
FY 2030 \$852,017.41 (estimated)
Total estimated 5 year \$3,737,980.36 (estimated)

General Ledger Numbers:

10003170-520019, 40013220-520019, 10003176-520019, 10003177-520019, 10003174-520019,
40003210-520019 and 10003179-520019

CURRENT FISCAL YEAR TOTAL COST:

FY 2026 \$650,000

BUDGETED:

Yes

FISCAL YEAR:

2026

FUND/DEPARTMENT:

General Ledger Numbers: 10003170-520019, 40013220-520019, 10003176-520019, 10003177-520019,
10003174-520019, 40003210-520019 and 10003179-520019

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Contract no. 32600066- CCS Facility Services.pdf](#)